

KELAB DIRAJA SUNGEI UJONG

(ROYAL SUNGEI UJONG CLUB)

(FOUNDED 1887)



CLUB CONSTITUTION & BYE -LAWS

Updated 06th March 2024



CONSTITUTION

KELAB DIRAJA SUNGEI UJONG
(ROYAL SUNGEI UJONG CLUB)

CLAUSE 1 NAME

1. The Association shall be known as

KELAB DIRAJA SUNGEI UJONG (ROYAL SUNGEI UJONG CLUB)

Hereinafter referred to as “the Association”
2. Meaning of name:
3. Level : Negeri

CLAUSE 2 ADDRESS

1. The registered address is

No. 2A, JALAN DATO'KELANA MA'AMOR,
70200 SEREMBAN
NEGERI SEMBILAN

or at such other place as may from time to time be decided by the
Committee; and the postal address is

No. 2A, JALAN DATO'KELANA MA'AMOR,
70200 SEREMBAN
NEGERI SEMBILAN
2. The registered and postal addresses shall not be changed without the prior approval of the Registrar of Societies.”

CLAUSE 3 OBJECTIVE

- 3.1 To foster mutual goodwill, understanding and friendship by providing opportunities for members of all members of all communities to share in social, sporting and recreational activities that may be considered appropriate.
- 3.2 To provide members with facilities for such games and other sporting and recreational facilities.
- 3.3 To provide accommodation for the benefit of the members of the Club or other persons privileged to make use of the Club.

CLAUSE 4 MEMBERSHIP

4.1 The Club shall consist of Members of the following categories: -

- a) Honorary Members;
- b) Ordinary Members;
- c) Absent Members;
- d) Family Members;
- e) Corporate Members;
- f) Visiting Members;
- g) Senior Members;
- h) Term Members;
- i) Transfer of Ordinary Membership

4.1(a) Honorary Members

4.1(a)(i) Any distinguished person elected as such by the General Committee or a General Meeting of Members. Such Honorary Members shall not be required to pay entrance fees and subscriptions. However, he is subjected to the Rules for Members in respect of conduct and payment of dues. He is not entitled to vote or hold office.

4.1(a)(ii) Any Ordinary Member as per Rule 7(b) of the Club recognized for his valuable service and contributions by the General Committee or a General Meeting of Members may be appointed as an Honorary Member who shall retain his rights as an Ordinary Member and shall not be required to pay monthly subscriptions.

4.1(b) Ordinary Members

An Ordinary Member of the Club shall be any person elected as such by the Election Committee, who shall have paid the Entrance Fee, Subscription and other charges as may be levied from time to time by the General Committee or as may be prescribed by the Rules and Bye-Laws of the Club for the time being. Only Ordinary Members and Honorary Members as defined in Rule 7(a)(ii) shall have a voice in the management of the Club and shall be entitled to vote at any General Meeting, or claim any share of the property of the Club upon its dissolution. The President shall, if necessary, have a casting vote.

4.1(c) Absent Members

4.1(c)(i) Any Ordinary Member leaving Malaysia for more than three (3) calendar months may, on giving written notice to the Manager, be placed on the list of Absent Members provided that his account with the Club is in good order and upon his return to Malaysia gives written notice to the Manager of his return and provide documentary evidence of his period of absence.

4.1(c)(ii) Such Member shall pay no subscription during his absence but shall be liable for his subscription for the month in which he returns. The maximum period for which a Member's Name may remain on the Absent List is three (3) years.

However, such member whose absence exceeds three (3) years may apply for reinstatement as an Ordinary Member and shall pay all arrears of subscription at the prevailing rate for the period exceeding the three (3) years.

4.1(c)(iii) The family of an Absent Member shall not be entitled to any of the amenities and facilities of the Club during his period of absence.

4.1(d) **Family Members**

4.1(d)(i) The spouse and children below 21 years of age of all categories of membership, except Absent Members shall enjoy all the facilities of the Club, subject to Rules and Bye-Laws.

4.1(d)(ii) If a member is legally married to more than one wife, he shall nominate any one of his wives as his wife for the purpose of Rule 7(d)(i) of the Club Rules. All other wives of such member or children by such other wives shall not be accorded the benefits of Rule 7(d)(i).

4.1(d)(iii)(1) Upon the demise of a member, the Committee shall transfer the membership of such deceased member to his surviving spouse provided that such spouse shall have applied for the transfer of membership within six (6) months from the date of death of the member concerned and shall have paid all dues owing by the deceased member and shall continue to pay all dues as an ordinary member.

4.1(d)(iii)(2) The surviving spouse shall enjoy all rights, privileges and benefits as an ordinary member under the Rules of the Club. However, to accord a Senior Membership status under Rule 7(g) the surviving spouse shall satisfy the conditions contained therein, save and except that the number of years the deceased member had been a member shall be taken into account in the computation of the qualifying period stated herein for the benefit of the surviving spouse.

4.1(e) **Corporate Members**

4.1(e)(i) The General Committee may admit registered corporations as Corporate Members. These corporations will comprise any incorporated company with a registered office in and carrying on business in Malaysia and any statutory body as the general Committee may from time to time approve.

4.1(e)(ii) Each Corporate member shall be entitled to three (3) corporate rights or nominate a maximum of three (3) officers to enjoy the rights of corporate membership. Persons nominated must be 21 years and above and not

adjudged bankrupt. Upon termination a corporate membership, he/she shall also cease to enjoy the Club facilities with immediate effect.

- 4.1(e)(iii) A Corporate member or any of the officers nominated to enjoy the rights of corporate membership shall have no voting rights whatsoever and shall not be entitled to hold any office and shall have no claim whatsoever share of the assets or property of the Club.
- 4.1(e)(iv) Corporate rights shall subsist for so long as the membership of a corporate member shall remain valid under these Rules PROVIDED that the General Committee shall be entitled to revoke the rights of enjoyment of corporate membership of any nominee of a corporate member in the event that such nominee shall have misbehaved or be in breach of any Rules regulations and bye-laws of the Club. Subject otherwise to these Rules; a corporate member shall be entitled to replace a nominee by payment of an administrative fee of 10% of the prevailing entrance fee applicable.
- 4.1(e)(v) The General Committee shall have the right to reject any person nominated by a corporation without assigning any reason whatsoever.
- 4.1(e)(vi) The entrance fee payable by a corporation shall be RM 25,000.00 on a one-off payable basis.
- 4.1(e)(vii) Each corporate right will also be subjected to the payment of an Ordinary Member's rate.
- 4.1(e)(viii) Unless otherwise provided a corporate member shall be entitled to all the rights and privileges of an ordinary member.
- 4.1(e) (ix) Subject as otherwise herein-provided that the corporate member of the Corporation shall at all times be responsible for the payment of all subscriptions, charges and any other dues incurred by their nominees.

4.1(f) **Visiting Members**

- 4.1(f)(i) A visiting Member shall be any person who shall be proposed by an Ordinary Member and seconded by another Ordinary Member (both of not less than one year's membership) and not a resident of Negeri Sembilan, nor anticipates becoming so. Such person shall not remain a Visiting Member after three months from the date of his proposal, and cannot again be proposed as a Visiting Member without the consent of the General Committee. The proposer and seconder shall be responsible for all charges incurred by a Visiting Member, and during the period of his membership, his name and address and the names of the proposer and seconder shall be posted in a conspicuous place in the Club. In the event that a Visiting Member is elected as an Ordinary Member within three months of the termination of his Visiting Membership, the General Committee shall have

the discretion to pre-date the commencement of his full membership to the date of his becoming a Visiting Member.

4.1(f)(ii) A Visiting Member may avail himself of the facilities offered by the club but may not introduce guests, sponsor candidates for membership or take part in any capacity in the Management of the Club.

4.1(f)(iii) The privilege of Visiting Membership may be withdrawn from any Visiting Member at any time without notice or reason being assigned should this, in the opinion of the General Committee, be necessary or desirable.

4.1(f)(iv) A Visiting Member shall be required to make such cash deposit with the Club as the Club Management Committee may from time to time decide.

4.1(g) **Senior Members**

An Ordinary Member, who has attained the age of sixty-five (65) and who shall have been a member for a period of twenty (20) years, shall be accorded Senior Membership status and be entitled to the additional benefits prescribed under Rule 6.6 provided that such member shall not be in arrears of his dues to the Club at that relevant time.

4.1(h) **Term Members**

(i) Term Members shall be persons of 21 years of age and above whose membership shall be approved by the General Committee for a period of 2 years, and thereafter will be subjected to a renewal of every 2 years which shall be at the discretion of the General Committee.

(ii) Persons approved to be Term Members shall pay a non-refundable Biennial Subscription of RM 150-00 and a refundable deposit of RM 50-00. The non-refundable Biennial Subscription and the refundable Deposit shall be subject to increase from time to time.

(iii) A Term Member does not have any right to vote nor propose or second a candidates for membership and shall have no share in the property or assets of the Club and shall have no voice in the affairs of the club.

(iv) Term Members are only entitled to the use of the Slot Machine Room, Restaurant and Pub Facilities situated at the Annex Clubhouse.

(v) Term Membership shall only be applicable to the holder of such membership and shall not be extended to the spouse and child or children of such member and shall not be transferable.

(vi) The General Committee has the right to terminate the Term Member's membership at the General Committee's sole discretion and the General Committee's decision is final and not appealable to any courts of law.

4.1(i) **Transfer of Ordinary Membership**

- (i) An Ordinary Member shall be entitled to transfer his/her ordinary membership subject to:
 - a) Payment of transfer fee equivalent to 30% of the prevailing Club membership fees that shall be duly paid to the Club.
 - b) All current guidelines pertaining to the election of new members shall continue to apply for this category of membership.
 - c) That the General Committee shall be vested with the requisite powers to frame any other terms and condition relevant to the admission of this new category of membership henceforth.
- (ii) Notwithstanding the above, the Club continues to accept new Ordinary Members as per Rule 4.1(b) at a membership rate of RM10,900. This category shall continue to remain open till such time to be decided by the General Committee.

4.2 **Change of Address**

Any Member who changes his residing address shall within one (1) calendar month notify the Manager and shall be liable to pay the relevant subscription as per existing Rules.

4.3 **Voting Rights and Privileges**

Only Members as per 4(a)(ii), 4(b), 4(e) and 4(g) shall be entitled to attend any General Meeting of the Club and shall be entitled to participate in the proceedings of such meetings, vote thereat and hold office, provided that they are not in arrears in subscription or defaulted in their accounts.

4.4. **Application for Membership**

- 4.4(a) A candidate for election as an Ordinary Member shall be at least 21 years of age and shall be proposed by one Member and seconded by another, to both of whom he must be personally known. Both proposer and seconder shall have been Members for at least three (3) calendar years and are of good character and sound financial standing.
- 4.4(b) The Candidate's name and address together with the names of his proposer and seconder must be entered in the Book of Candidates and be posted in a conspicuous place in the Club for at least one (1) calendar month prior to a ballot. During such period the Candidates may, at the discretion of the General Committee, be allowed the privileges of the Club. The Candidates

shall be issued with a temporary identification card and Pending Election (P.E) number. The proposer and seconder shall be responsible for all liabilities to the Club which their candidates may incur both pending his election and subsequent to election under Rule 28.8.

4.5 **Objections to Admission of New Members**

In the case of applications on which objections have been received in writing, the Club Manager, shall notify the proposer and seconder of such objections.

4.6 **Election of Members**

- 4.6(a) The Election of members shall be vested in an Election Committee consisting of the General Committee. The quorum for this purpose shall be not less than five (5).
- 4.6(b) Election of Members shall, unless the General Committee shall otherwise decide, be held once in each month and the Manager shall serve at least ten (10) working days' notice of the date and time thereof to each Member of the Election Committee.
- 4.6(c) The Election Committee shall meet on the appointed date and hold a ballot on each candidate, then or at some future date as may be agreed. They shall interview candidates in a manner at their discretion.
- 4.6(d) The ballot should be secret and adverse votes if a simple majority of the Committee Members present shall cause the candidate to be rejected automatically without reasons being assigned. The Candidates will be advised of this in writing and his or her account terminated, after which they will have no right to use the Club facilities.
- 4.6(e) A rejected candidate shall not be entitled to reapply for admission as a member until after one (1) year has elapsed from the date of his rejection as a Member.
- 4.6(f) The Manager shall send to each newly elected Member upon his election written notice thereof together with a copy of these rules and any bye-laws for the time being in force.

4.6(g) A Candidate who has been twice rejected for membership shall not be eligible to reapply for admission to the Club until after three (3) years has elapsed from the date of his last rejection.

4.6(h) Any Member of the Election Committee, who fails to record his vote at two successive Elections, shall ipso facto cease to be a member of the Election Committee, provided that the General Committee shall have the power to reinstate him.

4.7 **Member's Accounts**

4.7(a) Accounts shall be rendered monthly, but the non-receipt of his account shall not entitle a member to allow his account to be in arrears.

4.7(b) Members may receive credit at the discretion of the General committee, but the General Committee may at any time require any members to make a deposit of such sum as the General Committee may deem fit, and should this deposit not be made, or should it at any time be exceeded, the General Committee may refuse such member all or any of the privileges of membership until such deposit is paid or his account is in credit, as the case may be.

4.7(c) If at any time a Member's account remains unpaid within fourteen (14) days of his account being rendered, the Manager shall send him a Reminder Notice requiring him to settle his outstanding account within seven (7) days thereof.

4.7(d) Should such Member fail to comply with such notice, a Notice via AR Registered Post will be sent to the Member notifying of his defaulting status with the Club. His name and photo shall be posted on the Club's Notice Board as a defaulter. Such Member shall also be suspended of all Membership privileges of the Club until he has settled his defaulted outstanding amount in full.

4.7(e) The registration and postage fees incurred by the Club for notices sent to Members under rules 4.7(c) and 4.7 (d) shall be debited back to those Members' accounts.

4.7(f) Should any Member's account remain unpaid at the expiration of one month from the date of posting as a defaulter he shall ipso-facto be delisted as a member of the Club. The Committee may then take such steps as it deems fit to institute proceeding for the recovery of the amount due by such member.

4.7(g) A delisted Member may apply to be reinstated at the absolute discretion of the General Committee provided that he shall pay an Entrance Fee

equivalent to the difference between that already paid and the current Entrance Fee, all outstanding amounts and arrears, any levies and fees as the General Committee may impose, and subject to such terms and conditions as the General Committee may deem fit.

- 4.7(h) Whenever it becomes necessary to post the name and photo of any Member as a defaulter within one (1) year after the date of election of the member, his proposer and seconder shall be jointly and severally liable for the payments of his account.

CLAUSE 5 RESIGNATION AND TERMINATION

- 5.1 A Member who resigns and who subsequently reapplies and is accepted for membership shall be charged an Entrance Fee equivalent to the difference between that already paid and the current Entrance Fee.
- 5.2 If any member shall be convicted of any serious criminal offence or be adjudged a bankrupt and has exhausted all legal avenues of appeal, he shall thereupon cease to be a member of the club. Only a discharged bankrupt may apply to be reinstated at the absolute discretion of the General Committee provided that he shall pay an Entrance Fee equivalent to the difference between that already paid and the current Entrance Fee; all outstanding amounts and arrears; any levels and fees as the General Committee may impose; and subject to such terms and condition as the General Committee may deem fit.
- 5.3 Any person whose name has been removed from the list of members under the provisions of the foregoing Rule shall be subject to the provisions of Rule 5..
- 5.4 A member who resigned or is expelled under this rule shall continue to be liable for any monies due to the Club and unpaid at the date of his resignation or expulsion.
- 5.5 Any member expelled in accordance with these Rules or otherwise shall cease to be a member and shall forfeit all such rights to and claim upon the Club and its assets as he otherwise would have by reason of his membership.

CLAUSE 6 SOURCE OF INCOME

- 6.1 The Entrance Fee for all except Corporate, Honorary and Term Members shall be RM 10,900.00. However, the Committee is given the discretion to allow non-monetary incentives during any membership drive.

- 6.2 Children of Ordinary Members may apply for election to become Ordinary Members, upon attaining the age of 21 years, on payment of RM 2,500.00 provided that such application and relevant entrance fee is submitted to the Manager within six (6) calendar months from the date of which they attained the age of 21 years.
- 6.3 Children of Ordinary Members who fail to apply for membership as provided under Rule 9.2 may not enter the Club except when properly introduced as guests and they shall be subject to the Guest Rules . They are also barred from signing any chits against their parents' account.
- 6.4 (a) For Ordinary Members residing in the State of Negeri Sembilan; Selangor; Melaka; Kuala Lumpur; and Putrajaya, the subscription shall be as follows: -
- | | |
|---------|-----------------------|
| Single | – RM 48.00 per month |
| Married | – RM 60.00 per month. |
- 6.4(b) That members shall, effective the first day of the month subsequent to the date of approval of this motion, each be required to spend a minimum sum of up to RM90.00 every three (3) months on food and/or beverage in the Club's outlets;
- 6.4(c) That the said sum of RM90.00 shall include payment of any dues or payments made in respect of other activities or events organized by the Club and also to expenditure incurred at any of the Club's F & B outlets for food and beverages consumed but excluding the monthly subscriptions.
- 6.4(d) That failure to spend the said sum of RM90.00 every three (3) months shall result in the compulsory debiting of the member's account of the sum of RM90.00 every three (3) months as a legal and valid debt due and owing by the said member to the club, such deduction to be made on a quarterly basis.
- 6.4(e) That this Rule shall not apply to the following categories of members, namely
- (i) Honorary members;
 - (ii) Absent members;
 - (iii) Outstation members;
 - (iv) Members serving suspension pursuant to disciplinary proceedings;
 - (v) Members falling under the category as per Clauses 6.6 & 6.7 of our Club Constitution

- 6.5 For Ordinary Members residing outside the States Mentioned in Rule 6.1, the subscribed shall be RM 360.00 per year.
- 6.6 For Ordinary Members, who are accorded Senior Membership status under Rule 4.1(g), the rate of monthly subscription payable shall be one half of the rate payable by an Ordinary Member as from the date such status is accorded to him.
- 6.7 Senior members under Rule 4.1(g) and Rule 6.6 who have attained the age of seventy (70) years: -
- a) Shall be exempted from paying the monthly subscription of the Club;
 - b) May transfer his membership to any one of his legitimate children subject to the following condition:
 - (i) that the proposed transferee is acceptable to the General Committee for membership of the Club in according with the provisions of these Rules relating to Application for Membership;
 - (ii) that the proposed transferee pays to the Club, upon election of the proposed transferee as a member, an administrative fee equivalent to 20% of the prevailing Entrance Fee;
 - (iii) the Senior Member who has ceased to be a member of the Club or who is undergoing suspension shall not be entitled to transfer his membership until he has been readmitted or until he has completed his period of suspension, as the case may be;
 - (iv) the transferor is not allowed to be the proposer or the seconder or the transferee;
 - v) the transferee shall pay the prevailing refundable deposit whereas the transferor's deposit shall be refunded to the transferor;
 - (Vi) the transferor shall cease to be a member with immediate effect upon the admission of the transferee as a member.
- 6.8 Visiting members who visits the Club for not more than three (3) months in a year pays a subscription of RM 20.00 per day.
- 6.9 The General Committee shall have the discretion to waive the Visiting Membership subscription for distinguished visitors to Seremban.
- 6.10 The General Committee shall have the power to fix the charges imposed in the club other than those set out on in the Rules.

- 6.11 The General Committee may allow the use of such parts of the Club premises on specified occasions to outside bodies, as it may deem fit, except that on no occasion may the entirety of the Club premises be closed to Ordinary Members. Such approval to outside bodies will specify that all services and F&B must be done through the Club only. The Club shall impose charges or corkage as stipulated by the General Committee. All transactions shall be through the accounts of a nominated club member, who shall be responsible for the account and all liabilities arising.
- 6.12 The Club shall not be liable in respect of the death or personal injury of any Member, Visiting Member, Guest or any Member of their families, arising in any way out of his Membership of the Club, or through his use of enjoyment of the Club, its amenities, privileges or facilities or otherwise howsoever arising.
- 6.13 The Club shall not be liable for the loss of or damage to any article or property or cash whatsoever brought into the Club premises by a Member, Visiting Member, or Guest, or any member of their families or entrusted to a servant of the Club.
- 6.14 If a corporation who has been given corporate membership hereunder shall enter into liquidation whether voluntary or otherwise, such corporate membership shall automatically terminate forthwith and the nominees of such corporation shall personally be liable for all bills incurred by such nominee up to the date notice of such liquidation is brought to the attention of or given to the Club.

CLAUSE 7 GENERAL MEETING

- 7.1 At every Annual General Meeting fifty (50) members shall form a quorum and if the number shall not be present at the expiration of thirty (30) minutes from the advertised time of the Meeting the General Meeting shall be postponed to the following Sunday at the same place and time and no further notice shall be required to be served. Notice of the adjourned meeting shall be posted on the notice board in the Club premises. Should there be no quorum at the postponed meeting the members present thereat shall form the quorum.
- 7.2 The agenda of any Annual General Meeting shall be as follows: -
- (a) To consider and confirm the minutes of the previous Annual General Meeting.
 - (b) To receive the Annual Report.
 - (c) To receive the Internal Auditors' Report and elect two (2) Internal Auditors as per Rule 11.1.

- (d) To receive and pass the Club's audited accounts for the previous financial year.
- (e) To appoint qualified external Auditor/s for the ensuring year, who shall not be a member of the Committee for the ensuring year.
- (f) To transact any business or, matter of which due notice shall have been issued to Members under Rule 16.1.
- (g) To transact any business or deal with any matter of which at least seven (7) working days' notice has been given to the Manager in writing.
- (h) To elect Office Bearers under Rule 8.
- (i) To elect ten (10) members to the Disciplinary Board Panel as per Rule 21.
- (j) The Annual General meeting shall be held at the Club on a Sunday in March, or as soon thereafter as possible as but not later than the 30th of April. The manager shall give thirty (30) days' notice of this meeting.

7.3 The General Committee shall within thirty (30) days call an Extraordinary General Meeting (EGM) of the Club and shall do so on receiving a written requisition signed by 5% of the total number of Ordinary Members in benefit as of 1st January of the year in question or 100 Ordinary Members whichever is less. Ten (10) days' notice of such Meeting shall be posted in the Club and shall be sent by circular to each Ordinary Member. The Notice shall specify the subjects to be discussed at the meeting, and shall be confined to these subjects. No new rule or amendments of any existing rule shall be dealt with by such Extraordinary General Meeting, unless the same shall have been convened for such purpose alone.

7.4 At every EGM, fifty (50) members shall form a quorum. Should there be no quorum at such Extraordinary General meeting requisitioned by members, the meeting shall not proceed and a levy of RM 100.00 shall be imposed on each members requesting for the Extraordinary General Meeting. Any further requisition for an EGM on the same subject matter shall be rejected.

CLAUSE 8 COMMITTEE

8.1 The President, Vice President and Members of the General Committee shall be elected at Annual General Meetings. The period of the office shall be for two (2) years (one term) or one (1) year as defined under Rule 17. The President and three (3) Members of the General Committee shall be elected in years alternating with the Vice President and the other three (3) Members of the General Committee.

- 8.2 The names of Members proposed for election to the General Committee, shall be posted in the Club for at least seven (7) calendar days prior to the commencement of the General Meeting at which such election is to be made.
- 8.3 A candidate for election to the General Committee must be a citizen of Malaysia and a Voting Member of the Club for at least three (3) calendar years and should not be a defaulter in respect of his account with the Club within the immediate preceding twenty four (24) calendar months of the date of his nominations. This rule applies to both the proposer and the seconder of the candidate.
- 8.4 Any member who has been suspended for an act of indiscipline shall not be entitled to seek office for a period of twenty-four (24) months from the date of completion of his/her suspension. Such office shall include, but not be limited to the General Committee, Disciplinary Board, Internal Auditors or subcommittee members.
- 8.5 Election of members of the General Committee shall be by secret ballot.
- 8.6 The President shall preside at all general meetings of the Royal Sungei Ujong Club and General Committee meetings. He / She shall have a casting vote and shall sign the minutes of each meeting at the time they are approved.
- 8.7 The Vice-President shall act for the President in his/her absence.
- 8.8 The Club shall be managed by a General Committee of eight (8) ordinary Members consisting of the President, the Vice President and six (6) other Ordinary members. They shall have the power to employ a Manager.
- 8.9 The President and three (3) members of the General Committee elected at the Annual General Meeting shall hold office for a term of two (2) years.
- 8.10 The Vice President and three (3) other Committee members elected at the Annual General Meeting shall alternate to serve for a term of two (2) years.
- 8.11 Any vacancy arising in the General Committee between elections may be filled by the General Committee and the continuing Members thereof may act notwithstanding any vacancy in their body. Any Ordinary member appointed to fill up such vacancy shall hold office until the next annual General Meeting of the Club.
- 8.12(a) In the event that the post of President shall become vacant between elections the post of the President shall be filled by the Vice President until the next Annual General Meeting.

- 8.12(b) In the event that the post of the Vice President shall become vacant between elections the General Committee shall elect from amongst themselves a member to hold such post until the next Annual General Meeting.
- 8.13 Any member of the General Committee not due for reelection in a particular year who wishes to stand for a vacant higher office shall resign from the General Committee. In such event the said vacancy shall be up for election in that particular year, of whom the three (3) Candidates with the highest number of votes shall serve for two (2) years and the remainder for a one (1) year term only. If the Vice President shall resign and stand for a higher office before his term of office expires, there shall be no election for the Vice President's post consequent upon such resignation. The Committee shall elect from amongst themselves a Vice President to serve for one (1) year provided that where the appointed Vice President is a Committee Member serving two (2) years, he shall continue to serve as a Committee Member after serving out his appointment as Vice President.
- 8.14 No President shall serve for more than two (2) terms consecutively in any position or positions in the General Committee. However, he/she shall be eligible to re-contest after a lapse of one (1) term viz two (2) years.
- 8.15 No part of the Club or any facilities of the Club or any of its management or other staff may be used by any persons or body for any activity of any political party or for the objects of any political party or to promote the interest of any political party or to promote the political interest of any person or persons connected in any way to any political party and no notices, letters, memorandum, emblems, insignia, signs, symbols or caricatures or any material associated or connected with any political party may be distributed or displayed in any way within the premises of the Club or its land and compound. The word "political party" shall have the same meaning as that stated in the Societies Act 1966.

CLAUSE 9 DUTIES OF OFFICE BEARERS

- 9.1(a) The General Committee shall have the power to propose any new Rules or amendments to any Existing Rules subject to Rule 16.2. .
- 9.1(b) The General Committee shall have the power to make Bye-Laws and to make amendments to the Bye-Laws from time to time as the General Committee may deem fit. New Bye-Laws and all such alterations and revocations shall be exhibited in the Club for fifteen (15) days before the date of coming into force.
- 9.1(c) Reciprocal Arrangement
The General Committee shall have the power to make reciprocal arrangements with any Club and/or social, sporting or recreational

organization, local or foreign, upon such terms and conditions as the General Committee may deem fit.

- 9.2 The General Committee shall have the power to appoint, pay and dismiss a Manager and such other servants, as they deem necessary provided that the power to employ and dismiss servants may be delegated by the General Committee to the Manager. No existing employee shall be a Member of the Club. Any existing member who is employed by the Club shall have his membership temporarily suspended during the term of his employment.
- 9.3 If at any time the Club in General meeting shall pass a resolution authorizing the General Committee to borrow money for a particular purpose of the Club, the Committee shall thereupon be empowered to borrow for the said purpose such amount of money either at one time or from time to time and upon such terms and security as shall be specified in such resolution. All Members of the Club whether voting on such resolution or not, and all persons becoming members after the passing of such resolution shall be deemed to have assented to the same as if they have voted in favor of such resolution.
- 9.4 The General Committee shall meet at least once a month, at five (5) working days' notice and five (5) members shall form a quorum, which shall also be applicable for filling up the vacancies in their number. The President shall have a casting vote in the event of a tie. Any Member who shall be absent for two (2) consecutive monthly General Committee meeting (excluding Emergency General Committee Meeting) shall ipso facto cease to be a member of the General Committee; unless such absence is with reason/s acceptable to the majority of the members present at that General Committee Meeting.
- 9.5 The General Committee shall maintain a minute book of all its proceedings.
- 9.6 The General Committee shall have the power to appoint any of their number or the Manager to act as the Public Officer of the Club or to represent the Club in any legal, proceedings and to sue for the recovery of any monies or property due to or belonging to the Club.
- 9.7 The General Committee may appoint any one of their number to act as Honorary Secretary of the Club.
- 9.8 Committee Members shall not, whether directly or indirectly, have an interest in the contract or proposed contract with the Club unless he has declared his interest and that such contract has been approved by the General Committee or by the Members at General Meeting as the case may be.

- 9.9 The General Committee may at time by giving at least fourteen (14) days' notice in writing to the members call and convene an Extraordinary General Meeting to discuss and pass in the said General meeting any resolution or make any amendments to any Rules of the Club Constitution and Bye-Laws and at such EGM fifty (50) members shall form a quorum and if the number shall not be present at the expiration of thirty (30) minutes from the advertised time of such EGM, then the EGM shall be postponed to a date seven (7) days from such EGM at the same place and time and no further notice shall be required to be served. Notice of the adjourned meeting shall be posted on the notice board in the Club premises. Should there be no quorum at the postponed meeting the members present thereat shall form the quorum.

CLAUSE 10 FINANCIAL PROVISION

- 10.1 The General Committee shall not without the sanction of a simple majority of the members present and voting at a General Meeting cause any development to the Club's premises or land or purchase any asset which exceeds the sum of Ringgit Malaysia Two Hundred Thousand (RM 200,000.00).
- 10.2 The General Committee shall cause true accounts to be kept of the monies received and expended and of the assets and liabilities of the Club. The accounts shall be made up and closed as of 31st December in each year, and a Balance Sheet containing a summary of the property and assets and liabilities of the Club shall be prepared by the Manager and audited by an external auditor appointed by the Member at a General Meeting and shall be signed by the President, Vice President and any one Member of the General Committee, who is the Finance Sub-committee Chairman. A copy of the Balance Sheet shall be posted in the Club for ten (10) days prior to the General Meeting and shall also be sent by post to every Member of the Club.
- 10.3 All cheque RM 10,000.00 and below shall be signed by at least two (2) signatories authorized by the General Committee consisting of either two (2) General Committee members or one (1) General Committee Member and the Manager. All cheque above RM 10,000.00 shall be signed by at least three (3) signatories authorized by the General Committee consisting of three (3) General Committee Members.

CLAUSE 11 AUDITORS

- 11.1 Members at each Annual General Meeting shall elect from Members present at such meeting two Voting Members as Internal Auditors who shall hold office for a term of two (2) years. The Internal Auditors shall

perform an independent function to examine and ensure that the financial affairs of the Club are conducted properly in compliance with the Rules of the Club and the established internal control systems. They shall have access to all report/s and records of the Club in order to perform their duties and submit quarterly report/s to the General Committee. An annual internal auditors report for the relevant year shall be submitted for the Annual General Meeting.

- 11.2 The annual account for the previous financial year shall be examined and audited by the external Auditors as per Rule 24.

CLAUSE 12 PROPERTY ADMINISTRATOR

- 12.1 All landed assets and investments of the Club (other than cash and movable property which shall be under the Control of the General Committee) shall be vested and/or registered in the name of the Club.
- 12.2 All instruments of dealings connected with the landed assets and investments of the Club shall be executed by the President, Vice-President and one other Committee Member appointed for the purpose by the General Committee under the seal of the Club.
- 12.3 The landed assets and investments of the Club shall not be transferred, disposed of, charged, leased or in any way dealt with unless prior approval has been obtained from a General Meeting of the club and not less than two-thirds of the Members present and entitled to vote thereat shall have given their approval.

CLAUSE 13 INTERPRETATION

- 13.1 The General Committee shall be the sole authority for the interpretation of the Rules and Bye-Laws for the time being in force. The decision of the General Committee upon any such interpretation shall be final and binding on all Members unless reversed by the Club in general meeting by a two-thirds majority of those present and eligible to vote. The decision of this meeting shall be binding and conclusive on all parties without appeal and may not be removed into any court of law or restrained by injunction.
- 13.2 Every member of the Club shall be bound by these Rules and Bye-Laws of the Club and shall be deemed to have full notice thereof.
- 13.3 In the event of any question or matter arising which is not provided for in the forgoing Rules, the decision of the General Committee in all cases shall be final, pending the decision of a General Meeting.

- 13.4 The Rules, Bye-Laws, notices, statements, newsletters, reports and all Club related information shall be made available to members through printed copies or electronic media.

CLAUSE 14 ADVISOR / PATRON

The Royal Patron of the Club shall be the DYMM Tuanku Yang DiPertuan Besar, Negeri Sembilan Darul Khusus.

CLAUSE 15 PROHIBITION

- 15.1 No member shall give the address of the Club or use the club address or premises for business purposes and such business to be defined by the General Committee.
- 15.2 The General Committee may require a member responsible for breakage of or damage to Club property to make good and repair or to pay for such damage or breakage.
- 15.3 Periodicals, newspapers or other Club property shall on no account be removed from the Club.
- 15.4 Pets are not allowed in the Club in and around the Club premises.
- 15.5 No Banker's game and other gaming activity including lotteries prohibited by the Common Gaming Houses Act, 1953 or any re-enactment thereof shall be allowed to be played in the Club unless prior approval of the relevant authority has been obtained.

CLAUSE 16 AMENDMENT OF CONSTITUTION

- 16.1 At every Annual General meeting fifty (50) members shall form a quorum and if the number shall not be present at the expiration of thirty (30) minutes from the advertised time of the Meeting the General Meeting shall be postponed to the following Sunday at the same place and time and no further notice shall be required to be served. Notice of the adjourned meeting shall be posted on the notice board in the Club premises. Should there be no quorum at the postponed meeting the members present thereat shall form the quorum.
- 16.2 It shall be competent for any Member to propose at a General Meeting any new rule or any amendment of an existing Rule, provided that such proposal shall be sent to the Manager four (4) weeks before the Meeting. It shall be placed among the Agenda in the notice calling the next General Meeting and shall also be posted in the Club for ten (10) working days prior to such meeting.

- 16.3 No amendments to any existing Rule of the Club shall be made or given effect unless with the approval of two-third (2/3rd) of members present and voting at the General Meeting provided always the quorum required for the General meeting is maintained at the time of voting.

CLAUSE 17 DISSOLUTION

- 17.1 The Club may be voluntarily dissolved by a resolution of not less than four-fifths (4/5th) of the total membership.
- 17.2 In the event of the Club being dissolved as provided above, all debts and liabilities legally incurred on its behalf shall be fully discharged and the remaining property and funds shall be disposed of in such manner as may be decided upon by a General Meeting.

CLAUSE 18 FLAG, LOGO & BADGE

1 Flag



Description

Top half of the flag in yellow colour represents the Royalty and the Royal Status of the Club. Lower half of the Flag in red colour represents the passion of the Members in upholding the Royal Status of the Club. The Logo is positioned at the center of the Flag.

2 Logo



Description

The colours red, yellow and black in the logo represents the official colours of the State while the nine (9) stalks of padi represent the nine (9) historical districts of the State.

3 Badge

Description

CLAUSE 19 DEFINITION

- 19.1 **“The Club”** means ROYAL SUNGEI UJONG CLUB (in English) and KELAB DIRAJA SUNGEI UJONG (in Bahasa Malaysia).
- 19.2 **“Seremban”** means the capital of Negeri Sembilan Darul Khusus.
- 19.3 **Negeri Sembilan”** means the state of Negeri Sembilan Darul Khusus.
- 19.4 **“General Committee”** consists of members elected ad co-opted to manage the Club.
- 19.5 **“Emergency General Committee Meeting”** means a meeting convened to deal with urgent and important matters.
- 19.6 **“General Meeting”** means the Annual General Meeting or an Extraordinary General Meeting.
- 19.7 **“Extraordinary General Meeting”** means a meeting convened to deal with a specific agenda.
- 19.8 **“The Rules”** means these Rules and any amendments thereof for the time being in force.
- 19.9 **“Persons”** include a body of persons, corporate or incorporate.
- 19.10 **“Month”** means a calendar month.
- 19.11 Words importing the singular number include the plural number and vice versa and words importing the masculine gender include (where the context admits) the feminine gender.
- 19.12 **“Member”** means all classes of members as defined in these rules unless otherwise qualified.
- 19.13 **“In writing”** means written or printed.
- 19.14 **“Amendments”** include repeal, change or add rules.
- 19.15 **“Assets”** include but are not limited to any property moveable or immovable of any kind, cash, deposits, revenues, and/or receivables

CLAUSE 20 GUESTS

- 20.1 Guests may be admitted into the Club only when accompanied by the Member introducing them. The name of every Guest, together with that of his introducer, must be entered by the latter in the Guest Book.

- 20.2 No Guest may enjoy the privileges of the Club for more than twelve (12) separate occasions in any one year. Members introducing Guests shall be responsible for all charges incurred by the latter and for their proper behavior.
- 20.3 No Member shall knowingly at any time introduce into the Club as a Guest or Visiting Member any person who has been expelled or suspended or rejected for membership of the Club or whose name has been struck off the list of members under Rule 28.3 and Rule 28.4 or who has been struck off the register of any affiliated Club.

CLAUSE 21 DISCIPLINARY BOARD

- 21.1 The General Committee shall refer to the Disciplinary Board all complaints or allegations concerning the conduct of Members. The Disciplinary Board shall be governed by the Bye-Laws.
- 21.2 Notwithstanding 21.1 the General Committee shall have the power to discuss the complaints or allegation and if the General Committee is of the opinion that the complaints or allegation are frivolous the General Committee may exercise its discretion to summarily dismiss the complaint or allegation.
- 21.3 Any member who has any dispute or misgiving with any member of the General Committee, or the General Committee as a whole and/ or the Club, in respect of any matter touching upon the affairs of the Club, shall first refer such dispute or misgiving to a General Meeting of members defined as Annual General Meeting or Extraordinary General Meeting before referring such dispute or misgiving to the Registrar of Societies, a Court of Law or any other authority.
Any member who fails to abide by the above shall cause his membership to be suspended and subject to the Disciplinary Board.

CLAUSE 22 PROXIES

There shall be no voting by proxy.


CLAUSE 23 SUGGESTIONS / COMPLAINTS

All complaints, representations, or suggestions pertaining to the Management of or connected with the interest of the Club shall be made in the Book kept for the purpose and shall be referred to and considered by the General Committee, who shall respond with a written reply within fourteen (14) working days from the date of the last General Committee Meeting.

CLAUSE 24 ANNEX CLUBHOUSE

“The registered place of business for the Annex Club shall be “No. 90, Persiaran S2-B2, Seremban 2, 70300 Seremban, Negeri Sembilan” or at such other place as may from time to time be decided by the General Committee.

The registered place of business of the Annex club shall not be changed without prior approval of the Registrar of Societies.



BYE - LAWS

CLUB BYE-LAWS

By virtue of the powers vested in the General Committee under Rule 19.1(ii) of the Club Rules the General Committee hereby enacts the following Bye-Laws:-

1. Title and Date of Commencement:

These Bye – Laws shall be known as the Club Bye-Laws.

2. **All previous Bye-Laws shall be deemed to have been revoked and superseded by these Bye-Laws.**

SECTION A – GENERAL

3. Dress

3.1 No short pants, slippers, sandals, collarless T-shirts, T-shirts with Commercial Advertisement, captions, slogans, pictures or otherwise be worn after 8.00 pm on any day in the interior of the Club Premises. The Game Rooms, Poolside, Sports Bar and Terrace areas are exempted from this ruling.

3.2 The minimum dress requirement for gentlemen on any day after 8.00 p.m., in the interior of the Club Premises is trousers, shoes and collared T-shirts with sleeves. Ladies shall during the aforesaid period be dressed appropriately.

3.3 Persons in swimming attire are barred from the interior areas of the Club at all times, except in designated areas of the Sports Bar.

3.4 Changing of attire is prohibited in all areas of the Club except in the respective changing rooms.

3.5 The Committee reserves the right to request any member or any member of his/her family or any guest whom in the opinion of any Committee Member or the Manager or the Manager/Secretary is not appropriately dressed to vacate the Club premises or such parts thereof.

3.6 The Committee may at any time prescribe a special dress rule for any Club function by a notice on the Notice Board.

3.7 No singlets allowed at any time for men at the All Seasons Lounge.

4. Club Property:

4.1 All property belonging to the Club shall not be removed from the Club except under due authorization from the Committee or the Manager.

4.2 Any person found damaging or removing any Club property including newspaper, periodicals and cutlery shall be liable to disciplinary action.

- 4.3 Fruits, flowers and trees in the Club's compound are the Club's property. Members are strictly not allowed to collect and remove them from the Club at any time.

5. Introduction of Guests

- 5.1 In addition to Rule 12 of the Club Rules, no members shall introduce any person as a guest in the following categories :-
- 5.1.1 Rejected from membership;
 - 5.1.2 Suspended from the Club;
 - 5.1.3 Defaulters;
 - 5.1.4 Bankrupt;
 - 5.1.5 Restricted resident;
 - 5.1.6 Expelled as a member at Royal Sungei Ujong Club or any other clubs except as decreed by the General Committee on a case to case basis AND/OR special circumstances.
- 5.2 Guests are not allowed into such parts of the Club premises or use such Club facilities designated as "FOR MEMBERS ONLY".
- 5.3 The Committee reserves the right to bar any guest of a Member from the Club without assigning any reason.

6. Food and Drinks

- 6.1 No food and drinks shall be brought into the Club Premises to be consumed therein provided that this shall not apply to cease in respect to Bye-Laws 6.2 and Bye-Laws 6.3 hereof.
- 6.2 Infant feeding bottles are allowed.
- 6.3 (i) A member is allowed to bring into the Club wine, liquor or liquer subject to a corkage charge on a per bottle basis at such rate as the Committee may from time to time decide.
- (ii) Storage of corkage charged bottle for which duty remains unpaid is strictly not allowed. Once a member has been charged for corkage, he/she is allowed to bring in the same bottles twice/two (2) times to the Club. In the event, that a member brings in the same bottle for 3rd time will be subjected to a new corkage charge.

(iii) The procedures for bringing in your own bottles to the Club is as follows:

- a) Members to bring the bottle to the respective Bar Counter to be registered.
- b) Members to pay for the corkage charge at the Bar Counter.
- c) The Bar Counter staff will then proceed to apply a sticker to the bottle with the date stamped on it.
- d) Liquor bottles bought from the Club can only be kept for three (3) months, after the expiry date members will have no claim whatsoever over the said bottles.
- e) Liquor bottles bought from outside the Club can only be kept for one (1) month, after the expiry date members will have no claim whatsoever over the said bottles.

(iv) Whisky storage locker at All Seasons Lounge.

- a) Lockers will be rented to members from 2nd May 2023 – 31st December 2023 (7months) with a monthly fee of RM5.00 charged to members account. Lockers will be assigned on a first-come, first-served basis. Members may enquire the availability of the Locker at the F&B office.
- b) A refundable security deposit of RM100 must be paid in advance.
- c) The F&B Manager must be notified right away if the storage key is lost. The cost of replacing the key, replacing the lock and fixing any damage to the locker will be billed to Member accounts.
- d) Upon surrendering the locker, the key must be returned to the F&B office and ensure your name is cancelled from the Locker storage book.
- e) No illegal items to be kept in the locker (In contravention of the Law).

6.4 No member shall be allowed to bring any beer or stout into the Club.

6.5 The operations hour for food & beverages shall be between 7.00am. to 11.00p.m. daily.

6.6 Smoking is strictly prohibited in all areas of the Club, except the specifically designated areas that are allocated and zoned as “Smoking Area.”

6.7 Members are mandatorily required to produce their MEMBERSHIP CARDS to make orders at the Terrace and Bar. Temporary Membership Cards will be issued to members who have forgotten to bring their Membership Cards. Temporary Membership cards can be obtained at the Reception Counter, valid for (1) day only and will be provided free of charge for the first request.

Subsequent requests for temporary membership cards will be charged RM 2.00 per card.

7. Pets

7.1 Pets are strictly forbidden in the Club Premises.

8. Reciprocal Club Facilities:

8.1 Introduction Cards shall not be issued to members whose accounts are in arrears.

8.2 The Club will not issue introduction cards to Outstation members in respect of Club in the state in which they are residing or working. For purposes of this Bye-Law the Federal Territory of Kuala Lumpur and Selangor shall be treated as a single state.

8.3 Members who have been issued introduction cards shall at all times comply with the Rules of the Club in respect of which a card is issued.

8.4 Any complaint received by any reciprocal Club regarding the behavior of a member of Royal Sungei Ujong Club shall render such member ineligible for further introduction card to the complaint Club.

9. Staff Fund and Entertainment Fund

9.1 Each member's account, other than those of Honorary member and Visiting Members shall be debited thrice yearly on the 1st March, 1st September and 1st December with the sum of RM 10.00 as a contribution to the Non-Executive Staff Annual Fund.

9.2 Each Club member's account, other than those Honorary Member and Visiting Member will be debited monthly with the sum of RM 5.00 as a contribution to the Club Entertainment Fund.

9.3 The membership deposit shall be RM 1,000 for all new members inducted effective 1st January 2024 the objective of the membership deposit is to effectively handle and diminish potential financial risks linked to extending credit or offering privileges to members.

9.4 All monies due to the Club from a Defaulter shall be settled in full before the rights and privileges are restored as a Member of the Club.

9.5 The Club reserves the right to levy charges for delayed payment of outstanding membership fees once he/she becomes a defaulter. The charge will be computed at a rate of 1.5% for each period of overdue payment. This practice is aimed at motivating members to fulfil their payments promptly, thereby ensuring the Club's financial stability.

10. Status of Member's Other Wives:

10.1 The lawful and legally wedded first wife of a member shall be accepted in the Club as his wife for purpose of Rule 7(d) of the Club Rules. All other wives of such member or children by such wives shall not be accorded the benefits of Rule 7(d).

11. Children of Members:

11.1 Members, parents, guests shall be held responsible for the good behavior of their children and to ensure that they do not become a nuisance to other members.

11.2 Children below twelve (12) years of age must be accompanied by a member or spouse who shall maintain constant supervision and control over them.

11.3 A member shall be fully responsible for the conduct and behavior of his/her child and shall be liable to the General Committee fully in respect of any damage or injuries caused by the child and shall keep the Committee fully indemnified in respect of any action, claim or demand arising thereon.

11.4 Member's children may not sign against their parent's account unless they shall be in possession of a card issued by the Club.

11.5 Member's children are not allowed to introduce or bring any guests or friends into the Club.

11.6 Children below eighteen (18) years of age are not allowed in the Club after 10.30p.m. unless they are accompanied by their parents.

11.7 Member's children of twelve (12) years and above who shall be unaccompanied by either parent in the Club must be in possession of a Club Identification Card at all times.

11.8 No alcohol shall be served to Member's children or children of guest below eighteen (18) years of age who are prohibited from consuming alcohol in the Club.

11.9 The Committee reserves all right to exclude any member's child from the Club any time without assigning any reason.

11.10 Children below the age of eighteen (18) years of age are strictly prohibited in the All Seasons Lounge.

11.11 Children below the age of twelve (12) years of age are strictly prohibited in the Dato' Kelana Room.

12. Good Behaviour:

12.1 Members, their spouse, children and guest shall observe the rules of good behaviours and decency at all time whilst in the Club Premises, and any contravention hereof shall be dealt with under the provisions of Rule 26 of the Club Rules.

12.2 Loss of Personal Effects

The Club shall not be liable for the loss of damage to articles or property or cash whatsoever brought upon the Club premises by a Member, Visiting Member or Guest or any Member of their families or entrusted to a servant of the Club.

12.3 Enforcement

That the Security Personnel, Management and the General Committee shall be herein empowered to conduct random checks and verification of members and their registered guests.

12.4 No guest singers allowed at any time in the bar, save and except with the sanction and approval of General Committee from time to time.

13. Disciplinary Board

13.1 The annual General Meeting shall appoint ten (10) voting members with a minimum of five (5) years' membership and of good standing excluding General Committee Members to constitute the disciplinary Board panel for a term of two (2) years. In the event of any vacancies, such vacancies shall be filled at the Annual General Meeting.

13.2 The Disciplinary Board panel shall appoint a Chairman and Vice Chairman from among their number.

13.3 All complaints or allegations concerning the conduct of members shall be in writing and shall be directed in the first instance to the Manager, who shall forward such complaints to the General Committee for considering and to conduct a preliminary investigation.

13.4 If the General Committee is of the opinion that the complaints or allegations are frivolous the General Committee may exercise its discretion to summarily dismiss the complaint or allegations.

13.5 If the General Committee is of the view that the complaints or allegations contain sufficient merits, the General Committee shall instruct the Manager to write to the member concerned giving him fourteen (14) days to reply to the complaints or allegations made against him.

13.6 The General Committee shall, upon the expiration of the fourteen (14) days period or such extended period as may be granted by the General Committee, proceed to consider the complaints or allegations and the reply, if any, by the

member concerned and if the General Committee is of the view that the complaints or allegations are sufficiently serious in nature to warrant disciplinary action being taken against the member the General Committee shall refer the same to the Disciplinary Board with instruction to convene a Hearing.

- 13.7 The General Committee may, at its discrete, suspend a member's privileges pending the Hearing and Conclusion of the case by the Disciplinary Board. The suspended member/ s, are not allowed to attend any Club event held at the Club or at any other places at any time during the period of suspension.
- 13.8 The chairman and/or Vice Chairman shall nominate any of its number to constitute the Disciplinary Board to hear the complaint. The minimum number to form a quorum shall be three (3) and the majority decision shall prevail. In any hearing, the nominated members of the Disciplinary Board shall appoint among themselves a presiding Chairman. In the event of a tie, the presiding Chairman of the Disciplinary Board shall have a casting vote.
- 13.9 The Disciplinary Board shall determine the guilt or otherwise of the case, the nature of punishment ranging from reprimand, fine, suspension or expulsion and/or such other penalties as the Disciplinary Board may deem appropriate. The findings, recommendations and conclusions of the Disciplinary Board shall be submitted to the General Committee in writing.
- 13.10 The General Committee shall be bound by the decision of the Disciplinary Board and shall act accordingly. The aggrieved member may appeal to an Extraordinary General meeting requisitioned pursuant to the provisions of Rule 23 of the Club Constitution. At the EGM, a majority of two-thirds (2/3rd) of those present and voting, with a minimum of fifty (50) members present and voting, shall be necessary to allow the appeal, over-rule, reverse, revise and/or alter the decision of the Disciplinary Board. The decision of this EGM shall be binding and conclusive on all parties without any further appeal and shall not be removed into any court of Law. *The aggrieved member may appeal within thirty (30) days from the decision of the Disciplinary Board being posted on the Club Notice Board.*

SECTION B – SWIMMING POOL BYE-LAWS

14. Swimming Pools:

- 14.1 Shower thoroughly.
- 14.2 No Body Lotion be used.
- 14.3 Those with contiguous disease or open wound cannot enter the pool.
- 14.4 No footwear on the ledge of the pool.
- 14.5 No horseplay, urinating or spitting or blowing one's nose in the pool.
- 14.6 Proper swimming wear attire obligatory as listed here

Bathing suits, board shorts swim trunks, water shirts, swim diapers, modesty swimwear (approved fabrics only).

- 14.6.1 All Members/guests with hair below shoulder length are required to wear swimming caps in the swimming pool at all time.
- 14.7 All swimming or non-swimming children must be supervised by adults.
- 14.8 No eating, smoking or drinking in the pool area.
- 14.9 Flippers, snorkels or any other apparatus not meant for swimming shall not be permitted.
- 14.10 Look before you dive.
- 14.11 Swimmers must vacate the pool during thunder and lightning, or when instructed by any member of the General Committee of the Manager or the lifeguard.
- 14.12 Lilos, Balls, Boats, Inflated Duck, etc are not allowed in the main pool.
- 14.13 Infants and young children must wear protective waterproof clothes and at all times be supervised by their parents.
- 14.14 No changing is allowed in pool side. This must be done in the proper Changing Room.
- 14.15 (i) Swimming is allowed from 6.00am until 10.00pm daily.

For members using the pool from 6.00am to 7.00am, kindly register at the registration book provided at the gym.
- (ii) The Swimming Pool shall be closed every Monday from 5a.m. -1p.m. (except Public Holidays – where the pool shall be closed the next day) for cleaning, maintenance and testing.
- 14.16 Members using the swimming pool are responsible for their own safety. The Club shall not be held responsible for any personal injuries; death; loss or damage whatsoever or howsoever caused to the Members.
- 14.17 Guest Fees

A levy of RM 5.00 per guest shall be charged in the member's account for use of the swimming pool and its facilities therein.

SECTION C – BADMINTON BYE-LAWS

15. RSUC Badminton Courts:

15.1 All players must be properly attired when playing badminton. Proper badminton attire shall be defined as shorts/tracksuits with collared or collarless T-shirt or any other attire approved for play by the Badminton World Federation.

15.1.1 Shoes with rubber or other synthetic material soles are to be worn while playing badminton. Shoes with soles likely to cause damage to the badminton court surface shall not be allowed.

15.1.2 Members are allowed to bring in guests to play badminton, with prior written approval is obtained from the general Committee and/or Badminton Captain.

15.1.3 Members are to play in rotation on a “FIRST COME FIRST SERVED” basis of a set of twenty one (21) points.

15.1.4 Members are not allowed to play ‘Singles’ if there are four (4) or more members waiting to play at that particular time.

15.1.5 Priority shall at all times be given to members playing ‘doubles’.

15.1.6 Shuttlecocks shall not be provided by the Club

15.1.7 Members shall start game after no more than five (5) minutes’ warm-up.

15.1.8 No member’s children under the age of twelve (12) may play on the Badminton Court at any time unless accompanied by an adult.

15.1.9 Member’s children must at all times give priority to members for play on the Court and must vacate the Court as soon as there are members waiting to play.

15.1.10 No food, liquor or any breakable containers shall be taken on to the Courts.

15.2 Rented Badminton Courts:

15.2.1 All members who wish to participate in badminton shall be registered players of the badminton section.

15.2.2 Each registered player shall be charged a monthly fee rate of RM 10.00 for the ladies and RM 15.00 for the men. Such fee shall remain chargeable to the registered player’s account until the registered player gives notice to the Badminton Captain or Club Manger to cease as a registered player. Such rates shall be subjected to revision from time to time at the discretion of the General Committee in consultation with the Badminton Captain. Due notice shall mean not less than two (2) weeks’

notice on writing before the end of each calendar month. The money collected shall be called “Badminton Private Fund” and it shall be used by the registered players for the running of the section.

15.2.3 The rented badminton court shall be reserved for all registered members on such days as may be determined by the Badminton Section.

15.2.4 Only registered players shall attend the Badminton annual General meeting and only registered Ordinary Members shall have voting rights.

15.2.5 The club will provide shuttlecocks at a reasonable quantity which shall be determined by the General Committee in consultation with the badminton Captain.

15.3 No formal coaching either by members or non-members shall be given unless allowed by the General Committee.

SECTION D – TENNIS SECTION BYE-LAWS

16. Interpretation:

16.1 “Peak Hours” – The word “peak hours” wherever they appeared herein shall mean the period between 4.00p.m. to 8.00p.m daily.

“Children” means Members’ dependents who have not attained twenty one (21) years of age.

16.2 Attire:

16.2.1 All players must be properly attired when playing tennis in the Royal Sungei Ujong Club courts. In this context, proper attire shall be:-

(i) Tennis shorts/skirts/tracksuits with collared or collarless T-shirts or any other attire as approved for the play by the International Tennis Federation;

(ii) The above rules concerning tennis attire should be strictly adhered to by all players at all times and not just during “peak hours”.

16.2.2 Shoes likely to cause damage to the tennis court surface shall not be permitted.

16.3 Classification of Players:

This is to facilitate payment for the cost of Tennis Balls used during Peak Hours.

16.3.1 Registered and Non-Registered Members:

Any Member and his or her spouse may choose to be either a REGISTERED PLAYER or NON-REGISTERED PLAYER. Registration shall be made at the Club Office.

16.3.2.1 Guests:

Guests introduced by Members are classified as GUEST PLAYERS.

16.4 Charges for Play During Peak Hours:

16.4.1 Charges (mainly for the costs of tennis balls) for play during Peak Hours are as follows:-

(i) Registered Players

All registered player shall be charged a flat rate of RM 14.00 a month and such fee shall remain chargeable to the player's account or the account of his or her spouse until such registered player shall give due notice to be deregistered to the Club Manager.

Due notice shall mean not less than two (2) weeks' notice in writing before the end of each calendar month.

The money collected shall be called the "Tennis Private Fund" and shall be used for the running of the Tennis Selection.

(ii) Non-Registered Players

During peak hours, priority is given to registered players who are waiting to play. The non-registered players must give way for the registered players who are waiting.

(iii) Guest Players

Guests of members who play during the peak hours and also during off-peak hours shall be charged a fee of RM5.00 for each day of play up. Chits, which are available from Security Guard or the front reception desk must be duly signed prior to commencing play.

(iv) Revision of Charges for Play

The charges for Play will be revised as and when necessary depending on the cost of tennis balls.

16.4.2 Arrangement of Play during Non-Peak Hours:

- (i) Players will need to use their own tennis balls.
- (ii) Members/spouses and their children/Guests may play on any of the three (3) courts during non-peak hour periods.
- (iii) All Members must sign in their Guests accordingly in the Club's Guest's registration book at the Front Reception Desk.

16.5 Power of General Committee to Restrict Play:

The General Committee shall have power to restrict play in any of the tennis courts to such Members or their spouses and such times or days and in such manner they shall deem fit with prior notice.

16.6 Arrangement for Play During Peak Hours:

16.6.1 Play during Peak Hours

All adult Members and their spouses may play during Peak Hours either as Registered or Non-Registered players.

16.6.2 Children

Children are strictly prohibited from playing during peak hours except on Saturdays and Sundays i.e. during weekends and only at the allotted courts.

16.6.3 Peak Hours During Weekends (i.e. Saturdays and Sundays)

- (i) Tennis Court 1 and Tennis Court 2 are for the exclusive use of adult Members. Children of Members may use these courts but they will have to make way for adults Members wanting to play.
- (ii) Tennis Court 3 is for the exclusive use of children.

16.6.4 Children Who Have Attained Fourteen (14) Years of Age

Children who have attained fourteen (14) years of age will be allowed to play during peak hours on any day and in any court either as a Registered or Non-registered player, subject to the recommendation of the Tennis Captain.

16.6.5 Sale of Used Tennis Balls

Used tennis balls will be sold at RM 3 per tin (less than three [3] months old) and RM 1 per tin (more than three [3] months old). The used balls will be available from the Security Guard on duty. Members are to sign in the chits accordingly. The monies collected will be credited to the “Tennis Private Fund”.

16.6.6 Play Against Practice Wall

No new balls are allowed to be played against the tennis practice wall.

16.6.7 Mode of Play

- (i) Priority shall at all times be given to Members playing doubles. Members are not allowed to play singles if there are sufficient players waiting to play doubles at that particular time.
- (ii) Players should complete their set and leave the court if there are others waiting to play. A set shall mean a maximum score of six (6) games for this purpose.
- (iii) Members should start their game if there is a foursome. Five (5) minutes of warm up is allowed.
- (iv) Members are to play in rotation on a “First Come First served” basis of one set at a time.

16.7 Tennis Section General Meeting

Only registered players who are Ordinary Member shall have voting rights at any general meeting of the Tennis Section.

16.8 Night Play;

- 16.8.1 Night play will start from 8.30p.m. which will be charged RM8.00 per hour or part thereof.
- 16.8.2 The Member booking the court shall enter his/ her name, club number and the hour of play in a book that may be obtained from Security Guard on duty/ Front Reception Desk.
- 16.8.3 Bookings must be done by Members of the Club in person. Bookings by telephone will not be accepted.
- 16.8.4 A Member is allowed to book for one hour of play only. If there are other members waiting to play, he may book the subsequent hour.

16.9 Coaching

No professional coaching, whether by members or non-members can be given in court unless authorized and approved by the club's General Committee in advance.

16.9.1 In view of junior development, coaching is allowed on Tuesdays and Thursday during peak hours, this coaching is to be done only on court no 3.

16.9.2 Coaching is allowed during off-peak hours on all courts that are not in use by members.

16.9.3 While it is the exclusive right of member's children to use Court 3 during weekends (Saturday and Sunday). During peak hours coaching can also be conducted during this time if it is agreed upon by member's children and the coach.

16.10 Children of members:

16.10.1 Member's children under the age of twelve (12) can only play only if accompanied by an adult.

16.10.2 Member's children must at all times give way to adult members except on Court 3 during Peak Hours on Saturdays and Sundays when this court is for the exclusive use for the Children.

16.10.3 Members shall be responsible for the control and behavior of their children at the courts at all times. The adult Members must ensure that the children are cognizant of the Tennis Bye-Laws and strictly adhere to them.

16.10.4 Non-playing children are not allowed in the courts.

16.11 Conduct of Members

Members, their spouses and their children must at all times conduct themselves in any orderly manner in the tennis courts.

16.12 Food and Drinks

No food or drinks (except water in unbreakable container) shall be taken into the courts.

16.13 Participation in Internal Tournament and Friendly Matches

(i) This is open to all Club members and their spouses.

(ii) For inter-club and friendly matches, children who has attained the age of sixteen (16) may represent the Club on the recommendation of the Tennis Captain.

16.14 Participation in Internal Junior Tournaments

This is open only Children of all Club members.

16.15 Miscellaneous

Any matter not provided for by these Bye-laws shall be referred to the General Committee whose decision shall be final and binding.

SECTION E – BILLARDS/ SNOOKER BALLS BYE-LAWS

17. Billiards/ Snooker Balls:

17.1 The Billiards and Snooker room will be open for members at the following times;-

17.1.1 Monday to Sunday
8.00a.m to 10.00p.m

17.1.3 Billiards/Snooker balls are kept at the bar and Members can sign for them with all details properly filed in the book provided. All playing members' names and Club Numbers must be registered.

17.2 Table Bookings:

17.2.1 Members may book the table for any ONE GAME of ether;-

- (i) 4 Balls Billiards (120 points game) or
- (ii) 3 Balls Billiards (100 points game) or
- (iii) A game of snooker
- (iv) Up to 60 minutes maximum at any one time. Only one of the players can book the table. The same players cannot book the table for play consecutive sessions.

17.2.2 Members who wish to book the table must write down their names and booking time sequentially on the RESERVATION BOARD. Once the game commences, he/she shall write down the starting time.

17.2.3 Members who have finished their game must surrender the table to the member listed next in line in the RESEVATION BOARD. If this listed member fails to claim the table, a five minutes grace shall be allocated to the next in line listed member on the RESERVATION BOARD.

17.2.4 Members may continue playing if they so desire until the table is booked and shall have the right to finish the game in hand.

17.2.5 Practicing alone is permissible at any time provided there is no member waiting to play. Any member playing alone when another member appears should offer to play a game with the member or to relinquish the table.

17.3 Attire and Behavior:

17.3.1 At all times appropriate attire must be worn.

17.3.2 Appropriate attire is defined as collared T-shirt, Shirt, Long trousers and shoes (men). Ladies wear is to conform to the respectable dress requirement.

17.3.3 Swim wear, wet clothes, shorts, slippers/sandals and track suits are not permitted in the Billiards/Snooker Room.

17.3.4 No smoking is allowed over the table.

17.3.5 No climbing on the table is permitted. The proper cue rest should be used.

17.3.6 All players should return the cues and place them on the CUE RACK PROVIDED.

17.3.7 No cigarettes, glasses, cups and food should be on the Billiard table at any time.

17.3.8 No meals or snacks will be served in the Billiard/Snooker Room.

17.3.9 Persons making the use of the Billiard Room should at all times conduct themselves in a manner that causes no offence or interference to other persons present.

17.3.10 Damage of any kind to the table or other item or equipment is to be reported to the Club Manager/House Member/Any committee Member/The Bar Captain. Any one causing damage to the equipment through negligence or carelessness may, at the discretion of the General Committee, be required to pay for the repair or replacement.

17.4 Dependents And Children:

17.4.1 Dependents and children below the age of 12 are not permitted in the room.

17.4.2 Dependents and children between the age of 12 to 18 are permitted in the room provided they are accompanied by the parent member but they are not allowed to play.

17.4.3 Children and dependents ages 18 or over are permitted to play at the following times provided they are accompanied by and playing with a member.

OPERATING HOURS

Mondays to Fridays:

8.30a.m. To 4.30p.m.

EXCEPT PUBLIC HOLIDAYS

17.5 Guests:

- 17.5.1 The use of the table by guests is subject to normal rules regarding use of facilities by guests.
- 17.5.2 A member is only allowed to bring a maximum of 2 guests on each occasion and must be properly registered in the Billiard Guest Book provided at the Bar.
- 17.5.3 A levy of RM 5.00 per guest per frame of Snooker or per game of Billiard shall be charged.
- 17.5.4 A Guest can only use the Billiard/ Snooker facilities on 2 days in a month.
- 17.5.5 Guests are not allowed to use the Billiard/ snooker facilities unless they are playing with the member by whom they are introduced. The rules contained herein may be relaxed by the General Committee to suit special occasion.

SECTION F – CARD AND MAHJONG ROOM BYE-LAWS

18. Card and Mahjong Room Rules:

- 18.1 Not more than seven (7) persons shall be allowed at any one time in the room (including observers).
- 18.2 No Banker's Games are allowed.
- 18.3 If more than seven (7) are found in the room all present shall be subject to disciplinary proceedings which may include expulsion from the Club, as eight (8) or more persons present would constitute a criminal offence under the common gaming House act ("The Act") and the presence of eight (8) or more persons will also criminally implicate members of the General Committee and the Management Staff under section 20A (i) of the said Act.
- 18.4 Should the General Committee find constant flouting of the Bye-Laws, the Card Room facility may be withdrawn.
- 18.5 Card Room will be open on:
- | | |
|------------|-------------------------|
| Mondays | 8.00a.m. To 12 midnight |
| Wednesdays | 8.00a.m. To 12 midnight |
| Fridays | 8.00a.m. To 12 midnight |
| Saturdays | 8.00a.m. To 12 midnight |
| Sundays | 8.00a.m. To 12 midnight |
- 18.6 The Management/Security personnel are hereby authorized to inspect the Card Room to ensure compliance of the Bye-Laws.
- 18.7 The following games are strictly prohibited:
- 18.7.1 Pai Kow
- 18.7.2 Belangkas

- 18.7.3 Chap Jee Kee
- 18.7.4 Fan Tan
- 18.7.5 Roulette
- 18.7.6 Pek Bim
- 18.7.7 Hoo Hey Kow
- 18.7.8 Dadu Belang Kes Mata
- 18.7.9 Dadu Katak Ular or Dadu Kodan Ulo
- 18.7.10 Dadu Muka Enam
- 18.7.11 Jee Kee Yah or Daun Empat
- 18.7.12 Tai Sai
- 18.7.13 Yew Yee Sam
- 18.7.14 Ta Kai
- 18.7.15 Sek Poh
- 18.7.16 Sek Chai or Kok Kok
- 18.7.17 Luk Kow
- 18.7.18 Sepat
- 18.7.19 Pakau or 3 Cards or Sam Cheong or Daun Tiga
- 18.7.20 Black Jack or Twenty One
- 18.7.21 Poh or Lien Poh Elok or Pok
- 18.7.22 Bacarat
- 18.7.23 Ting Ting
- 18.7.24 French Bull or Bolek Golek
- 18.7.25 Tan Ngau

18.1 Strictly only the following games are permitted with appliances as stated:

GAME APPLIANCES

- | | | |
|---------|--|---------------|
| 18.8.1 | Poker or Phey or Pair | Playing Cards |
| 18.8.2 | Jin Rummy | Playing Cards |
| 18.8.3 | Russian Poker or Sap Sum
Cheong or Thirteen Cards | Playing Cards |
| 18.8.4 | Tan | Playing Cards |
| 18.8.5 | Tiew Yee or Pancing Ikan
or Merah Hitam | Playing Cards |
| 18.8.6 | Main Terope | Playing Cards |
| 18.8.7 | Race Playing Cards | Playing Cards |
| 18.8.8 | Tau Ngau | Playing Cards |
| 18.8.9 | Main Cabut or Naub | Playing Cards |
| 18.8.10 | Colek or Angkat Turun | Playing Cards |

18.9 The Playing cards shall be sold by the Club at RM 15.00 per packet and also have a copy of the Act available at the Bar.

18.10 No guest are allowed to participate in any of the activities in the card and mahjong room and any location as designated by the General Committee.

SECTION G – GYMNASIUM BYE-LAWS

- 19.1 The opening hours shall be from 6.00a.m. to 10.00p.m.
- 19.2 A register shall be maintained and everyone shall sign in and out. Members are mandatorily required to produce their membership cards before signing in.
- 19.3 Food and drinks are not permitted in the Gymnasium save and except for drinking water.
- 19.4 No smoking is allowed inside the Gym.
- 19.5 Attire for Gymnasium shall be Singlet/T-Shirts with or without sleeves/track suit pants/sports shorts/leotards/tights/non-marking or athletic shoes. Slippers and sandals are not allowed.
- 19.6 Children under twelve (12) years of age are not allowed into the Gym except for child-athlete's. Children between twelve (12) to sixteen (16) years of age are permitted to use the Gym under adult supervision.

Children from the ages between 13 to 17 ARE NOT ALLOWED to use the Gym during peak hours.

Peak Hours are defined as:

Monday – Saturday	- 5.30pm to 8.00pm
Sunday/Public Holiday	- whole day

- 19.7 All equipment shall be used with care at all times.
- 19.8 The costs of repairs or replacement of any willful damage caused by Members; spouses; Members' children shall be charged to the Members concerned.
- 19.9 Members using the Gym are responsible for their own safety. The club shall not be responsible for any personal injuries, death, and loss or damage whatsoever or howsoever caused to the Members of any accidents or mishaps.
- 19.10 No equipment is to be removed from the Gym without prior permission from the General Committee.
- 19.11 No Guests of members are permitted to use the Gym except for registered in-house Chalet guest.
- 19.12 (i) Only 1 (one) towel is issued to a member at any one time which is chargeable at RM2 per towel. However, the member may request for the replacement. Members must register for towels and also upon returning them.

- (ii) Anyone who has been issued one (1) towel may return the used towel to the attendant in exchange for a second towel, and must register for it.
- (iii) A member may request for an additional towel but will have to pay a charge of RM2.00 per towel which will be charged to the member's account.
- (v) All towels taken must be returned to the attendant before close of the day, failing which a charge of RM20.00 for each towel not returned will be charged to member's account.

19.13 Any Member, on finding a malfunction of any equipment, should report the matter immediately to the Gym attendant.

19.14 Miscellaneous

- 1. Use of laptop is not allowed
- 2. Use of Mobile phone is not allowed.
- 3. No weight i.e. dumb bells, bar bells etc. are allowed in the designated stretching area.
- 4. Reading of newspaper/magazines and other printed material while exercising is strictly not allowed.

19.15 The Gym window shall only be opened from 6.30a.m until 9.30a.m and the Air-Conditioner should be off when the window is open.

SECTION H:

20. Fruit Machine Room Bye-laws:

20.1 Title

20.1.1 These Bye-laws shall be known as the Fruit Machine room Bye-laws.

20.2 Restricted Imposed by Licensing Authority:

20.2.1 Whereas it is a condition of the License issued by the Licensing Authority that Muslims are prohibited from entering the Fruit machine room and playing such machines. Muslim Members and their spouses are accordingly prohibited from entering the Fruit machine Room or to play the Fruit Machine. This prohibition shall also apply to affiliated club members.

20.2.2 The Machine Room shall be open from 12 noon to 12 midnight.

20.3 Duty to Observe Licensing Conditions:

20.3.1 Members and their spouses shall at all times comply with such conditions as shall be imposed by the Licensing Authority from time to time in respect of the Fruit Machines.

20.4 Members Only:

20.4.1 Fruit Machines may be played by members and their spouses only. Guests are strictly prohibited from entering and playing the fruit machines.

20.5 Members and Spouses:

20.5.1 A member and spouse are to play only one machine if there are others waiting to play.

20.6 No Reservations:

20.6.1 Machines may not be reserved by any member longer than necessary for the member concerned to obtain coins for play or to order drink and in any case not longer than ten (10) minutes.

20.6.2 A Member who reserves a machine by any method in contravention of this Bye-Law may have his reservation removed by the attendant or any officer of the Club upon complaint by another member waiting to play.

20.6.3 A member shall not play more than one (1) machine at any one time if there are others waiting to play.

20.7 No Interferences and Malfunctions:

20.7.1 Under no circumstances is a member to switch off or interfere with a machine in play by another member and no person shall abuse any machine at any time.

20.7.2 In the event of a machine malfunctioning the member shall report same to the Club attendant on duty or to the Management. The decision of the Club Management or any Committee Member present to close a machine shall be binding until the malfunction has been satisfactorily repaired or remedied.

20.8 Credit Facilities:

20.8.1 No member is allow to have credit facilities for slot machines.

20.9 Payment of Jackpot Claims:

20.9.1 Jackpot claims must be verified by the Club Manager or a duly authorized officer of the Club.

20.9.2 Where verification is not possible for any reason at the time a Jackpot is struck, the machine shall be locked for subsequent verification of the claim.

SECTION I – SQUASH BYE-LAWS

21. INTERPRETATION

- (a) “Peak Hours”- The phase “Peak Hours” wherever they appear herein shall mean the period between 4.00p.m. to 7.00p.m.
- (b) “Children” – Member’s dependents who have not attained twenty one (21) years of age.
- (c) “Squash rules” – These shall be in accordance with the World Squash Federation’s rules and regulations.
- (d) “Squash Section member” – Upon approval and vetting by the squash committee, a member or spouse member of the Royal Sungei Ujong Club who wishes to join this section and had authorize the club to debit his/her principal account with a monthly contribution of RM10.00 per month or such other sum as the Squash Section Committee may approve from time to time.
- (e) “Youth Development – Squash Academy Players” – All members or their children who had registered themselves as a participant of the Academy.

21.1 ATTIRE AND EQUIPEMENT

All players must be properly attired when playing squash in the Royal Sungei Ujong club courts. In this context, proper attire shall be:

- (a) Sports shorts/ skirts/ tracksuits with T-shirts;
- (b) No black or predominantly coloured sole shoes are allowed;
- (c) Only non-marking balls are allowed.
- (d) Proper squash eyewear is a must whenever one is on the court.

21.2 CLASSIFICATION OF PLAYERS

- (a) Category A – Squash section members, their spouses, junior players accredited/ enrolled or under active training at the Negeri Sembilan State/ District/ MSSM or undergoing National training and Reciprocal members.

For all intents and purposes, the junior listed as above, shall enjoy the same status of playing at the peak hours but would also need to abide strictly to the rules of play. They should also meeting minimum age criteria of 15 years.

- (b) Category B – Children of squash section members, ten (10) years of age and above.
- (c) Category C – Ordinary members, Guests of Squash section members or reciprocal members.
- (d) Academy members.

21.3 PLAYING TIMES AND RESTRICTION OF PLAY.

- (a) The squash courts will be open for play from 7.00a.m. to 10.00p.m. daily.
- (b) When three are players waiting to play, a game should be played by only two (2) players at one time and shall consists of three (3) sets only or for a maximum time of thirty (30) minutes, whichever comes first. At such time, solo playing is not permitted.
- (c) Category A players have priority over the use of the courts during the peak period which is designated to be from 4.00p.m. to 7.00p.m.
- (d) Only five (5) minutes of warm up is allowed.
- (e) No food or drinks shall be taken into the courts.
- (f) The Squash Captain may reserve the courts for the purpose of competition, coaching, and other functions. Notification of reservation will be made on the Notice Board.

21.4 COURT AVAILABILITY

Court 1 and 2 are catered for the academy players except:-

- (a) The use of the courts will be on a first come first serve basis.
- (b) Squash section Members queuing to play must be present personally to register their names and membership numbers in the register books.
- (c) Any court not taken up within two (2) minutes by players next in queue will be declared vacant.
- (d) Court 2 (court at the back) is available for all squash section members to use from 4pm to 7pm (Peak Hours)daily.

21.5 COURT CHARGES

- (a) A member who wishes to introduce a guest must first sign a squash chit, which is available from the Security Guard/ front reception desk.
- (b) A charge of RM 5.00 per guest will be levied on the member or at any other rate as may be determined by the General Committee.

21.6 COMPETITIONS

No private competitions are allowed without the permission of the squash committee and sanctioned by the General Committee.

21.7 ACCIDENTS

The club will not be liable for any accidents to players or spectators arising from the use of the squash courts and gallery area.

21.8 LIGHTS AND FANS

Players are requested to switch-off all the lights and fans if the court or courts are unoccupied after their games.

21.9 DISCIPLINARY ACTION

Any breach or infringement of the foregoing Bye-Laws by the Members shall be referred to the Club's Disciplinary Committee in accordance to the club rules.

21.10 SQUASH BALLS

“Section members are required to sign in at the club reception and collect the squash balls. A penalty of RM8.00 shall be docked into the account of the member if the respective member who signed in did not return the squash balls.”

21.11 DISPUTES

Any disputes arising out of the interpretations of the foregoing Bye-Laws shall be referred to the Squash Captain and the working committee who shall decide on the matter and a member may appeal to the General Committee whose decisions would be final.

21.12 YOUTH DEVELOPMENT –SQUASH ACEDAMY

- (a) Squash academy players will be charged RM300/month individually for training (except for L1 junior beginners who will be charged RM150). The amount shall be docked from member's account directly monthly.
- (b) Those who wish to join the academy will be screened through trials conducted by coaches. Final decision will be made by the committee.
- (c) Players who wish to leave academy will have to notify in writing to the working committee & will be required to give a grace period of 3 months before doing so. Failing to do so, total amount of RM 900 will be docked immediately from the said member's account.
 - i) In the event, a player wishes to stop for a short duration due to a legit reason, he or she will be required to write into the working committee for approval. Committee's decision is final.
- (d) Former academy players who wish to return will have to go through a grace cooling period of 6 months and names will be screened by committee members with the advice of coaches. Admission to academy is subject to slot availability. Final decision will be made by the committee.

- (e) Academy players have the privilege to use the courts at any given time from 7am to 10pm except:
 - i) When Slots have been booked for training by other academy players as per schedule
 - ii) Court number 2 (court at the back) reserved from 4pm to 7pm daily for non-academy players
 - iii) There is an event or tournament held at the courts
- (f) Ex academy players, who has left to further studies and wish to use the courts whenever they are back will be entitled to do so with a one-off payment of RM 250, docked directly from member's account
 - i) Mentioned players name will be screened and confirmed by committee members.
 - ii) Players above 21 years of age won't be entitled.
 - iii) Usage of courts will be subject to availability and not disrupting training sessions
- (g) In the event if non academy players wish to use the service of the academy coaches, a minimum sum of RM 100 per session will be charged and docked from member's account
 - i) Players who wish to use the service of coaches will have to indicate preferred timing (subject to availability and confirmation by committee) and will need to block slots for at least 3 months.
 - ii) No ad-hoc sparring/training for non-academy players allowed

21.13 GENERAL

The squash Captain, with approval of the general committee reserves the right to introduce or amend rules to facilitate the smooth running of the squash as and when he deems fit and sanctioned by the General Committee.

21.14 MANAGEMENT & ADMINISTRATION

24.14.1 Election of Office bearers of this Section shall be governed by the Byelaws governing Management and Administration of All Sports Section under Section U of Club Bye-Laws. Only the Ordinary members who are paying towards monthly subscription or registered under Squash Academy shall vote at the AGM of the Section and hold office of the Section Committee.

SECTION J - DARTS SECTION BYE-LAWS

22. THE NAME & ESTABLISHEDMENT:

22.1.1 There shall be established a section under the name and style of “Darts Section” and this Section shall exclusively cater for the Members of the Club whose activities and interest in clubbing includes an active participation or interest or support of the indoor game commonly called “Darts”.

22.1.2 The darts Section shall have the exclusive right to promote, organize and conduct all activities relating to the game of Darts in the Club and inter alia shall:

- (a) Organize and conduct in-house, inter-club Matches and other tournaments;
- (b) Represent the Club in all activities of and concerning Darts with other clubs, persons, societies or bodies including promoters;
- (c) Promote the game of Darts amongst Registered Darts Members of the club.

22.2 DEFINATIONS

Unless provided to the contrary or repugnant to the context, the definitions provided for in the Constitutional rules of Royal Sungei Ujong Club shall apply mutatis mutandis. In addition to these, the following words shall have the meaning assigned against the word as set out hereunder:

“This Section” means the Darts Section.

22.3 ELIGIBILITY FOR ADMISSION TO SECTION

22.3.1 All Members of the Royal Sungei Ujong Club are entitled to enjoy the benefits of their Membership shall be eligible to be admitted on application to this Section subject to the other Bye-Laws herein. One (1) months’ notice in writing is required for cessation as a Section member, subject to being a section member for a minimum period of three (3) months.

22.3.2 Darts section members shall pay RM 10.00 per month to the Darts Section Fund and the following benefits accrue to them:-

- (a) Free annual dinner; and
- (b) If a Darts Section member attends an away match, he is entitled to benefit from the Club subsidy subject to this Section’s budget.

22.4 MANAGEMENT & ADMINISTRATION

22.4.1 This section shall come under the preview of the General Committee. Only Registered Dart members who are Ordinary Member of the Club

shall attend the Darts' annual general Meeting and shall have a voting right.

22.4.2 The day-to-day affairs of this section shall be coordinated and conducted by the Darts Captain.

22.4.3 The Darts Captain shall:-

- (a) Represent this Section in all its dealings and affairs with the General Committee and other persons or bodies;
- (b) Organize and conduct the in-house tournaments and inter-club activities as well as competitive and/ or friendly matches with other persons or bodies at such time and place as deemed by him as suitable;
- (c) Nominate and appoint players to represent the Club in any matches or tournaments taking into consideration inter alia, the players form, regular attendance at practices, disposition in competitive games and general suitability to represent the club provided always that in such selection the image of the Club as a premier club is not any way be damaged or impaired;
- (d) Stipulate dress code and code of conduct for the players participating in tournaments and other competitions either in-house or away;
- (e) Arrange for transportation where necessary or convenient to transport players and supporters for away matches or tournaments;
- (f) Deal with and resolve and any complaints that may arise from time to time;
- (g) Make rules and regulations for in-house tournaments;
- (h) Agree on the rules and regulations applicable from inter-club and other tournaments or matches;
- (i) Prepare and submit and to agree on annual budgets with the General Committee.

22.4 MANAGEMENT OF FINANCE

22.4.1 The General Committee shall, for the benefit of the members of this Section maintain in a separate account; the monthly contributions paid by Members of this Section and this shall be in addition to the annual grant and subsidy allotted by the General Committee.

22.4.2 The total collections of the monthly contributions will be disclosed to the Section through the Darts Captain shall have access to this amount for using the same to promote the activities of this Section.

22.4.3 The Darts Captain shall display at the Notice Board whereat the notices for Darts activities are usually displayed a proposed budget disclosed an estimate of income and expenditure.

22.4.5 The contribution, in addition to the grants received from the General Committee, shall be managed and distributed in accordance with guidelines issued by the General Committee from time to time to sponsor or subsidies:

- (a) Food and beverages supplied to players and Members of this section during in-house tournaments or matches;
- (b) Uniforms or dress supplements for players who participate in tournaments representing the club;
- (c) Transportation costs to carry players and supporters to participate in away matches;
- (d) Food and beverages and including purchase of presents for inter-club activities or matches or tournaments;
- (e) Payments to account of entrance fee for this Section Members to enter or participate in any tournament or matches.

22.6 APPLICABLE RULES FOR GAMES

22.6.1 In all the inter-club activities and matches held in the Club, the Rules for the time being of the Malaysian Darts Federation with amendments of any shall apply.

22.6.2 Non-Section Members will be charged different rates for participation in section functions.

22.7 PROPER BEHAVIOR

Darts section members are expected to behave in a manner consistent with the status and traditions of the Club.

22.8 GRIEVANCE PROCEDURE

Any member of the Section who is dissatisfied with the ruling given by the Darts captain may refer his grievance to the General Committee and the latter's decision shall be final and conclusive and thereafter neither shall have a claim against each other.

22.9 COMPLAINTS/ SUGGESTIONS

All complaints and suggestions must be made in writing to the Club Manager.

SECTION K – KARAOKE SECTION BYE-LAWS

23. VENUE

The Karaoke Room or such other venue in the Club as the General Committee may designate from time to time.

23.1 DAY AND TIME OF THE KARAOKE SESSIONS

Karaoke will be available at the Karaoke Room or any designated area of the Club by the General Committee on Thursdays and Saturdays of the month commencing at 9.00p.m. and ending at 1.00a.m.

23.2 ELIGIBILITY

Unless otherwise provided, Karaoke sessions are STRICTLY for Members and Members' children sixteen (16) years of age and above.

23.3 DRESS CODE

Dress code in Section A of the Club Bye-Laws shall apply.

23.4 REGISTRATION/ BOOKING PROCEDURE TO SING

23.4.1 A Member can register to sing only if the Member is present in person at the Karaoke Session and shall complete the Song Request Slip ("Request Slip") and hand over the Request Slip with the Member's Disc (if any) to the Karaoke Operator ("the Operator")

22.4.2 When the name of the member is called upon to sing by the Operator as and when that Member's turn arises and in the event that Member is not present in the Karaoke Room for whatever reasons, that Member's right to sing be forfeited after the Operator has repeated the Member's name thrice over the microphone. That Member's turn to sing thereafter shall only take place after the completion of the full cycle queue.

22.4.3 A Member who has registered to sing render the song himself or with other Member(s) (at that Member's invitation only). Under no circumstances whatsoever shall that Member be substituted with other Member(s) to sing that Member's place/ slot whether by invitation or otherwise.

23.4.4 The Member shall notify the Operator of the Member's intention to cease singing for the evening to facilitate the deletion of the member's name from the queue-list.

23.5 MICROPHONE/ EQUIPMENT

23.5.1 The Member shall after singing return the microphone forthwith to the designated microphone-holder provided by the Operator.

23.5.2 A Member using the cordless microphone shall after singing forthwith return the said microphone to the Operator personally, failing which the Member shall be fully responsible for the cost of the microphone if the same is lost or damaged for any reason(s) whatsoever as a result of the Member's failure to comply as herein provided.

23.5.3 No Member shall under any circumstances interfere with or otherwise abuse any of the Karaoke equipment. The Member shall be responsible to make good in full to the Operator and/ or the Club the cost of the loss or damage caused by that Member to the Karaoke equipment. The decision by the General Committee to the mount/ cost of the damage shall be final.

23.6 RESPONSIBILITY/ AUTHORITY OF THE KARAOKE

23.6.1 All activities events competition social and such activities relating to Karaoke whether in-house, inter-clubs or otherwise will be organized conducted and handed by the Karaoke Captain.

23.6.2 Proper conduct:

- (a) No Member shall reprimand:-
 - (i) Another member; and/ or
 - (ii) The Operator

For any infringement of the Bye-Laws. Any dispute, disagreement or complaint whether arising out of these Bye-Laws or in connection with or arising from or pertaining to the Karaoke and/or the Operator shall be referred to the Karaoke Captain whose decision shall be final unless by the General Committee.

23.6.3 Any matters arising for which no provision has been made by these Bye-laws shall be determined by the Karaoke Captain. Such decision by the Karaoke Captain shall be final, conclusive and binding on the Member concerned unless reversed by the General Committee.

23.7 GUESTS

23.7.1 Members shall register their Guests in accordance with the Rules of the Club.

23.7.2 The guests are strictly prohibited from signing without the Member who introduced him.

23.7.3 Members shall be fully responsible for the behavior and conducts of their Guests at all times in and around the Club and/or during the Karaoke Sessions and/or elsewhere.

23.8 BREECH AND SANCTION

Any Member who refuses to comply with any of these Bye-Laws or who after having been warned by a Karaoke Captain for a breach of these Bye-laws commits the same breach or persists to commit the breach shall be subject to disciplinary action provided by any of the rules of the Club with regard to conduct of Members.

23.9 LIABILITY

The Club shall not be responsible or be liable for any personal injuries death loss or damage whatsoever or howsoever caused to any person(s).

23.10 COMPLAINTS/ SUGGESTIONS

All complaints and suggestions concerning Karaoke shall be made in writing to the Club Manager.

SECTION L – GOLF SECTION BYE-LAWS

24. Eligibility

Only Registered Golf Members; spouses and other Members approved and accepted by the Golf Sub-Committee are eligible to participate in Golf competitions organized by the Club.

24.1 Management and Administration

- (a) This Section shall come under the purview of the General Committee. The incumbent Golf Captain shall issue a Notice for Annual General Meeting to the registered Golf members contributing for the Golf Section Fund to elect a Golf Captain and three (3) Committee members to the Golf.
- (b) The Golf section Annual General Meeting shall be conducted annually by 31st of August of each calendar year.
- (c) Vacancies in the Golf Sub-Committee shall be filled by registered Golf members who are Ordinary Member of the Club to be appointed by the Golf Sub-Committee.

24.2 Golf Section Fund

- (a) All members of the Golf section shall contribute RM 5.00 per month or such other amount as shall from time to time be approved by the Golf Sub Committee into a fund called the Golf Section Fund.
- (b) Non-registered members, who wish to participate in golf competitions or other activities organized by the Club shall be charged such amount as may be determined by the Golf Sub-Committee.

24.3 Handicap

Members of the Gold Section wishing to participate in any of the Golf tournaments and friendly matches shall declare their lowest handicap from any of the Golf Clubs.

24.4 Dress Code

Members of the Golf Section participating in and of the golf activities organized by the Club should abide by the dress code of the respective Golf Club accordingly.

24.5 Liability

All golfing members must have a valid golfer's insurance policy. The Club will not be held liable to any person or his legal representatives for any death or bodily injury sustained or property lost or damages during gold activities organized by the Club.

24.6 Written Notice of Termination

Thirty (30) days' notice in writing to the Club must be given if any person of Gold Section wished wishes to terminate his Golf Section membership.

24.7 Discipline

Any person who refuses to comply with any of these Bye-Laws shall be subject to disciplinary action as provided for by the Rules of the Club.

24.8 Competitions and Organized Activities

The Golf Sub-Committee reserves the right to decide on all matters pertaining to gold competitions and such other activities as may be organized. The decision of the Golf Sub-Committee on all matters or disputes pertaining to Golf Competitions shall be final and binding.

24.9 Complaints and Suggestions

All complaints or suggestions shall be made in writing to the Golf Sub-Committee.

SECTION M – QIGONG SECTION BYE-LAWS

25. Venue

Tennis Court No.3 (No other activity is allowed during Qigong sessions).

25.1 Lesson Time and Day

Lessons shall be held at the time and on days as allocated by the Club.

25.2 Attire

White Qigong T-shirt with sleeves and collar; long navy blue track pants, socks and rubber flat shoes.

25.3 Smoking

Smoking is prohibited.

25.4 Food

Food is prohibited.

25.5 Lesson Fees

Fees will be charged on each student for Qigong every month. The Club reserves the right to make changes to the fees as and when necessary subject to one (1) months' notice give to the Members of the Club of the same.

25.6 Public Holiday

Lessons will not be replaced when the lessons fall on a public holiday.

25.7 Liability

The Club and the instructors will not be held liable to any person or his legal representatives for any death or bodily injury sustained or property lost or damaged during lessons or demonstrations.

25.8 Registration

All registration of lessons must be made through the due completion and submission of the form provided by the Club. Upon registration of the lessons, fees will be charged monthly to the Members' account with the Club until and unless due termination of the lessons has been received by the Club.

25.9 Termination

Thirty (30) days of notice in writing to the Club must be given for all termination of lessons.

25.10 Disputes or Disagreements

Any disputed or disagreements whether airing out of these Bye-Laws or in connection with or airing out of the lessons are to be reported in writing to the Qigong Captain.

25.11 Discipline

Any person who willfully hurts another during lesson or refuses to comply with any of these Bye-Laws or who after or who after having been warned by the Qigong Captain commits and persists to commit the breach shall be subjected to any sanction and disciplinary action provided by any of the Rules and Bye-laws of the Club with regard to the conduct of Members.

25.12 Amendments

Subject to the conditions provided, amendments under the Bye-Laws on lesson fee, the Qigong Captain and the Club reserve the right to make any charges or amendments to the above rules as and when necessary.

25.13 Complaints/Suggestions

All complaints and suggestions must be made in writing to the Qigong Captain/manager of the Club.

25.14 Repeal

All previous rules, regulations or Bye-Laws relating to Qigong are hereby repealed.

SECTION N – TAEKWANDO BYE LAWS

26.1 Venue

Lessons shall be held at the venue as designated by the Club.

26.2 Lesson Time and Date

Lessons shall be held at the time and on days as allocated by the Club.

26.3 Public Holiday

Lessons will not be replaced when lessons fall on a public holiday.

26.4 Registration

All participants must be registered in the prescribed form provided by the Club.

26.5 Lesson Fee

A fee of RM 40.00 per month will be charged on each student. The Club reserves the right to make changes to the fees as and when necessary subject to one month's written notice being given to Members of the Club.

26.6 Fees Charged to Members' Account

Upon registration of the lessons, fees will be charged monthly to Members' accounts with the Club until and unless due notice of termination of the lessons has been received by the Club.

26.7 Notice of Termination

Due notice shall mean not less than two (2) weeks' notice in writing before each calendar month.

26.8 Proper Attire

Persons participating in any Tae Kwan Do activity shall be properly attired in the Taekwondo uniform and apparel.

26.9 Decorum

Persons in uniform should behave and observe decorum in and about the Club.

26.10 Instructors

Lessons shall be conducted by instructors approved by the Club. The Chief instructor may be assisted by duly qualified assistant instructors in the conduct of the lessons.

26.11 Discipline

Any person who willfully hurts another during lessons or willfully damages or destroys any Taekwondo equipment or refuse to comply with any of these bye.

SECTION O- LIBRARY BYE-LAWS

27.1 Definitions

27.1.1 Library shall mean that part of the Club expressly designated at the Library.

27.1.2 Library materials shall include all forms of printed materials such as books and periodicals, as well as non-printed materials such as computers and audio-visual items if and when available in the Library.

27.1.3 Librarian shall mean a person appointed as such by the club.

27.1.4 Children between the age of four (4) and six (6) are allowed into the library provided accompanied by parents/ Members. Children below the age of four (4) are not allowed into the Library.

27.1.5 Guests, helpers and maids are strictly not allowed into the library.

27.2 Management

The librarians or the management staff appointed shall be responsible for the management of the Library.

27.3 Loan of Books

27.3.1 Members shall be eligible to borrow one (1) book for a period of fourteen (14) days.

27.3.2 Books may be reserved. Reserved books may be borrowed for a period of ten (10) days. No more than two (2) titles are allowed to be reserved at any one

time. A fine of RM 2 per day per book will be charged on each overdue reserved book.

27.3.3 A fine of RM 0.50 per day per book shall be charged all other overdue books.

27.3.4 No reminders shall be sent when the book becomes overdue. The fines shall be debited to the Member's account accordingly. Upon the expiry of thirty (30) days, the book shall be deemed lost and the replacement cost of the book shall be debited to the Member's account, notwithstanding the overdue fine already debited.

27.3.5 Member's account shall be debited also for any books damaged with the replacement cost.

27.4 Code of Conduct

27.4.1 No library materials shall be taken out of the Library without prior approval.

27.4.2 Library users shall observe silence and conduct themselves in a proper manner in the library.

27.4.3 Smoking, food and beverages are not allowed in the Library.

27.4.4 Suitable attire shall be worn by Library users. Wet and sweaty clothing, sleeveless shirts, singlet, rack suits, slippers and sandals are not allowed in the Library.

27.4.5 No library users shall sleep in the Library.

27.4.6 Silence shall be observed at all times.

27.4.7 No library users shall cause or allow any mobile telephone or other electronic equipment or apparatus for the reception of sound broadcasting or for reproduction of sound to be operated in any part of the Library. However, portable computers without the bags are allowed in the designated area of the Library provided that there is no sound reproduction.

27.4.8 Bags/ briefcases including handbags and personal books are to be left at the shelf. Personal books are not allowed into the Library.

27.5 General

27.5.1 The Sub-Committee shall have the discretion to impose any monetary deposits for the loan of books and any other special items when deemed necessary.

27.5.2 Members shall be liable for any damage to or loss of Library books or any other property viz furniture, fittings, exhibits etc of the Library.

27.5.3 The library will be opened as following:-

Monday to Sunday 10.00a.m. to 1.00p.m.
Monday to Friday 2.00p.m. to 6.00p.m.

27.5.4 The Library is not to be used form meetings or organized activities by Members unless approved by the General Committee.

27.6 Complaint/ Suggestions:

All complaints and suggestions shall be made in writing to the Manager.

27.7 Repeal:

All previous rules, regulations or Bye-Laws relating to the Library are hereby repealed.

SECTION P – CHANGING ROOMS BYE-LAWS

28.1 The men's and ladies' changing rooms and the steam rooms will be open between the hours of 6.30a.m. to 11.30p.m. daily.

28.2 Children below the age of six (6) must be accompanied by their parents of Member at the men's and ladies' changing room, respectively. Boys above the age of six (6) are not permitted into the ladies' changing room. Girls above the age of six (6) are not permitted into the men's changing room.

28.3 Towels may be issued to a person upon request at RM1.00 per towel.

28.4 Equipment in the changing rooms are to be handled with caution and care. Hair dryers may be used only to a maximum of ten (10) minutes continuously to avoid any damage.

28.5 Member's using the steam room must ensure that it is switched off after use.

28.6 Smoking is prohibited in the changing rooms.

28.7 Food and drinks are NOT allowed in the changing rooms.

28.8 Club's newspapers, books, magazines and publications are not to be taken into the changing rooms.

28.9 Toiletries for Members are meant to be used in the changing rooms only. Action shall be taken against Members who remove such items.

28.10 Members and/ or Guests using the changing rooms are responsible for their own safety. The Club shall not be held responsible for any personal injuries, death,

loss and damage whatsoever or howsoever caused to the Members and/ or Guests.

SECTION Q – VEHICLE BYE-LAWS

29.1 Parking:

Cars may not be parked on the roadway or beside the entrance to the Club other than the designated areas.

29.2 Parking Bays:

- a) Vehicles must be parked carefully within the demarcated parking bays and care must be taken not to obstruct other vehicle or the driveway.
- b) Members and Guests are not allowed to park their vehicles in parking bays which are marked as 'Reserved'.
- c) The Security staff, at the instruction of the General Manager, may create extra parking areas in the club during big functions and may block off certain areas by putting up appropriate signage.

29.3 Compliance with Directions:

Members and their drivers are expected to comply with traffic and parking directions indicated or given by the Club's security officers. In the event a driver failing to comply, a notice will be issued.

29.4 Parking Overnight

Members who need to park their vehicles in the Club's premises overnight must inform the Security Department before doing so.

29.5 Waiting

Vehicles waiting to pick up passengers must on no account obstruct the entrance to the Clubhouse, nor may the vehicles be left unattended for any period of time.

29.6 Speed Limit

Vehicles must be driven slowly with due care within Club compound. Speed should at no time exceed fifteen (15) kilometers per hour.

29.7 Club Sticker

- a) Club stickers must be renewed BIENNIALY and are for Member's use only.
- b) Vehicles which do not have a Club sticker shall be parked in the visitor's car park.
- c) The delisted, expelled and resigned Member's shall surrender their car park stickers to the Club.
- d) Each member is entitled to three (3) official Club stickers for use by members or family members only, at RM 3.00 per sticker. Any additional car park stickers shall be on application be issued at the discretion of the Club at RM 30.00 each. From the year 2025 onwards, the first sticker is complimentary at no charge, the 2nd and 3rd will be at cost of RM 5.00 each, and the 4th on application may be issued at the discretion of the Club at RM 30.00 each.
- e) Members are prohibited from transferring their Club stickers to any other person.
- f) Car Stickers
 - (i) All expired car sticker must be compulsorily returned to the club prior to collection of any new car stickers.

29.8 Fines

The General Committee is empowered at its discretion to impose fines up to a limit of RM 50.00 per offence on Members and guests for infringement of any of these bye-laws.

29.9(a) Enforcement

Security staffs are authorized by the General Committee to enforce these Bye-Laws.

(b) Clamps

Owner of vehicles without valid car stickers and who commit parking violations will have their vehicles clamped and pay an unclamping fine of RM 50.00 as determined by the General Committee.

29.10 Owners Park At Own Risk

The Club accepts no responsibility for theft, damages and loss howsoever caused to vehicles or contents therein in the Club premises. Vehicles are parked at owners' risk.

29.11 Repeal

All previous rules, regulations or Bye-Laws relating to vehicles are hereby replaced.

SECTION R – CLUB CHALETS BYE-LAWS

30.1 The Following rates shall apply for the Club Chalets, unless otherwise revised by the General Committee:-

	Club Member	Affiliated Members & Guests
Chalet 1 & 2	RM148.40	RM169.60
Chalet 3, 4 & 5	RM 84.80	RM100.70

(Inclusive of ST 6%)

30.2 Chalets may be booked by Members or for their Guests. Guests wishing to stay for more than fourteen (14) nights shall apply for Visiting Membership under Club Rule 7(f);

30.3 Only two (2) chalets may be booked at any one time for a maximum period of two (2) weeks. Any additional rooms required may be let out at the discretion of the Club.

30.4 Check-out time shall be 12.00 noon. Check-in time shall be 2.00 p.m.

30.5 Extension shall be allowed beyond 12.00 noon provided always that there are no other reservations for a chalet. A charge equivalent to 50% of the daily rate shall apply for any extension not exceeding 6.00p.m. For any extension beyond 6.00p.m. The normal daily rate shall be charged.

30.6 No meals shall be served at the Chalets. No outside food/ drinks shall be allowed into the Chalets.

30.7 Advance booking for the Chalets, not beyond three (3) months may be made by mail/ email/ fax/ in person at any time during office hours, three (3) months in advance.

30.8 A confirmation of booking shall be sent. For any cancellation, a charge amounting 50% of the Chalet rates for the number of rooms booked shall be levied if less than seven (7) days' notice is given.

30.9 Only two (2) adults are permitted to each chalet. An additional charge of RM 15.00 per person/ bed will be levied on person(s) sharing the same room, subject to a maximum for four (4) adults to a room. There shall be no charge for children under twelve (12) years old.

30.10 All Members, affiliated club members and Guests staying in the chalets are subject to the previous of Inn-Keepers Act. A copy is available in the Club.

SECTION S – HASH BYE-LAWS

31.1 Name & Establishment:

31.1.1 There shall be established a section under the name and style of “RSUC H4 Section” (“this Section”) and this Section shall exclusively cater for the members of the Club whose activities and interest or support of the outdoor activity commonly called Hashing.

31.1.2 The H4 Section shall have the exclusive right to promote, organize and conduct all activities relating to the activity of Hashing in the Club and inter alia shall:

31.1.2. Organize and conduct in-house, inter-club runs and other such runs of that nature including off-site runs.

31.1.3 Represent the Club in all activities of and concerning Hashing with other Clubs, persons, societies or bodies including promoters;

31.1.4 Promote the hashing activity amongst members of the Club.

31.2 Definitions

Unless provided to the contrary or repugnant to the context, definitions provided for in the Constitutional Rules of Royal Sungei Ujong Club shall apply. In addition to these, the following words shall have the meaning assigned against that word as set out hereunder:

“This Section” means the RSUC H4 Section.

“Grand Master” – Captain

“Joint Master” – Joint Captain

“On Secretary” – Honorable Secretary

“On Cash” – Treasurer

“Hare line duty” – Monthly run coordinator

“Guests” – Other than RSUC member of the HASH section (Outsiders)

31.3. Eligibility for Admission to Section

- 31.3.1 A member of the Royal Sungei Ujong Club who is eligible to be admitted on application, subject to the Club Constitution and Bye-Laws.
- 31.3.2 Any member who wishes to join this Section shall authorize the Club to debit his account with a monthly contribution of RM 10.00 per month or such other sum as the General Committee may approve from time to time excluding any other sums payable to the Club from the member. Each applicant shall pay a one-time entrance fee of RM 30.00 and this amount shall not be refundable to the member in the event of resignation.
- 31.3.3 Upon admission to this Section, a member is entitled to participate in all activities organized and conducted by this Section. All members are required to update the sub-committee on any change in regards contact details and other relevant information.
- 31.3.4 A member been missing of this Section shall give three (3) months' written Notice to the RSUC Hash (Grand Master) of his/her intention to resign from the Section, provided the member ought to have a member for a period of not less than nine (9) months preceding any such Notice of Resignation.
- 31.3.5 Any Club Member who has previously resigned from the Section may rejoin only with the approval of the RSUC H4 Grand Master and the RSUC H4 Sub Committee. The entrance fee shall be waived.
- 31.3.6 New section Members are required to carry out their maiden hare line duty within 12 months upon joining the Section. Every member in the Section must participate in the hare line at least once every 12 to 18 months.
- 31.3.7 Every run will comprise of 3 (three) hares and will contribute 3 crates of beer for their respective run.

31.4 Management & Administration

- 31.4.1 All member/ spouses and children under 21 years of age are eligible for registration as section members.
- 31.4.2 In an election, if an office bearer position is not fulfilled, the Hash section Grand Master and Sub-committee has the right to co-opt the said position to any section paying member.
- 31.4.3 All paying ordinary member of RSUC who are paying towards monthly subscription of the Hash section have full voting rights within the Hash section.

31.4.4 Vacancies in the elected offices of the H4 Section shall be filled by members of the H4 section appointed by the Sub-Committee subject to eligibility as stated in Clause 31.4.1 & 31.4.4(e). The Annual General Meeting of the said section shall be held once every 12 calendar months and at such meeting the following shall take place:

- a. To receive/ and adopt the annual activities report of the section.
- b. To review and confirm minutes of previous section meeting.
- c. To Review/ deliberate and approve the financial statement of the section for the preceding year.
- d. To tabulate and approve the budget for the year activities.
- e. Election of office bearers and appointment of two internal auditors. Any member of the section seeking to hold office shall have been a member of the section for minimum of 12 months subject to Clause 4.1.
- f. To discuss and approve the activities planned for the year.
- g. To discuss any other matters that may arise or of which notice has been given not less than 14 days prior to the AGM.
- h. All elected office bearers must attend all committee meetings unless a justifiable and reasonable excuse is given to the Grand Master.

31.4.5 The day-to-day affairs of this Section shall be coordinated and conducted by the GM in consultation with the Sub-Committee.

31.4.6 The Grand Master in consultation with the Sub-Committee shall:

- 31.4.6.1 Represent this Section in all its dealings with the General Committee and other persons or bodies;
- 31.4.6.2 Organize and conduct in-house runs (including a special function run), inter-club activities and friendly runs with other persons or bodies at such time and place as may be deemed as suitable;
- 31.4.6.3 Nominate and appoint participants to represent the Club in any runs taking into consideration inter alia, the participant's form, regular attendance at practices, disposition in inter-club runs and general suitability to represent the Club in any runs provided always that in such selection the image of the Club shall not in any way be damaged or impaired.

- 31.4.6.4 Stipulate dress code and code of conduct for runners participating in runs either in-house or away. For avoidance of doubt, all existing HASH rules shall apply.
- 31.4.6.5 Arrange for transportation where necessary or convenient for away runs.
- 31.4.6.6 Deal with and resolve any complaints that may arise from time to time.
- 31.4.6.7 Make rules and regulations for all runs organized under the Section;
- 31.4.6.8 Agree on the rules and regulations applicable for inter-club and other runs;
- 31.4.6.9 Prepare and submit annual budgets to the General Committee;
- 31.4.6.10 Impose such fees for Guests in their absolute discretion and shall decide from time to time the monthly special function run and the weekly in-house runs.
- 31.4.6.11 In no event shall the Club, the GM and/or the Sub-committee be liable whatsoever or in any manner for any personal injuries, accidents or death to any participant arising from any RSUC H4 Section run (whether in-house, inter-club, away or at home).
- 31.4.6.12 The Grand Master and the Sub-committee will not be held responsible and liable for any section members' behavior after the Hash circle is closed.

31.5 Management of Finance

- 31.5.1 The RSUC H4 Section and the Club Administration shall for the benefit of the members of this Section, maintain in a Private Fund of monthly contributions paid by members of this Section and this shall be in addition to the annual budget allotted by the General Committee.
- 31.5.2 The total collection of the monthly contributions shall be disclosed to the Section through the Grand Master and on cash. The GM on cash and Sub-Committee shall utilize with private fund to promote the activities of this section, in consultation with the Sub-Committee.
- 31.5.3 The GM in consultation with the Sub-Committee shall display at the Notice Board a proposed budget disclosing an estimate of income and expenditure.

31.5.4 The contribution, in addition to the budget received from the General Committee may also be used to sponsor or subsidise:

- a) Food and Beverages supplied during In-House and Inter-Club runs;
- b) Transportation costs for away runs;
- c) Purchase of souvenirs and gifts for Inter-Club activities or runs;
Payments of entrance fee for Section's members to enter to participate in any run.

31.6 Proper Behavior

31.6.1 H4 Section members are expected to behave in a manner consistent with the status and traditions of the Club.

31.6.2 Any member guilty of improper behavior shall be referred to the General Committee.

31.6.3. The Grand Master, in consultation with the Sub-Committee, may suspend or expel any member from the Section if found guilty of improper behavior

31.7 Complaints/Grievance Procedure

31.7.1 All complaints must be addressed to the Grand Master in writing first before referring the complaint to the General Committee of the Club.

31.7.2. Any member of the Section who is dissatisfied with the ruling given by Grand Master in consultation with the Sub-Committee may refer his/her grievance to the General Committee of the Club and the latter's decision shall be final and conclusive and thereafter neither shall have a claim against each other.

31.8 Right to Make Changes

31.8.1 The Grand Master in consultation with the Sub-Committee reserves the rights to make any changes to the rules and regulations to the member of Hash for their approval. Such changes is subject to the final approval of General Committee.

31.9 Repeal

31.9.1 All previous rules, regulations or byelaws relating to this section are hereby repealed.

SECTION T – HOUSE MEMBERS

40.1 A house member shall be appointed by the General Committee from amongst their numbers to serve for such period as may from time to time be decided by the General Committee.

40.2 The duties of the house members shall include, but not be limited to:-

40.2.1 To attend to all complaints when necessary.

40.2.2 To exercise general supervision over the affairs of the Club with assistance of the Manager, Secretary or any other person appointed by the General Committee.

40.2.3 Such other duties as the General Committee may from time to time prescribe.

40.2.4 A house member should visit Annexe Club once a week.

SECTION U – MANAGEMENT AND ADMINISTRATION OF ALL SPORTS SECTION

All sports section shall be governed and administered according to the Primary Bye-laws of this Section U. The authority of the Primary Bye-Laws shall supersede the Bye-laws of any sport section.

50.1 The Annual General Meeting of the all Sport Section shall be held once every 12 calendar months and the agenda of any Annual General Meeting shall be as follows:-

50.1.1 To receive/and adopt the annual activities report of the section.

50.1.2 To review and confirm minutes of previous section meeting.

50.1.3 To review/deliberate and approve the financial statement of the preceding year.

50.1.4 Election of office bearers and appointment of two internal auditors. Office bearers are to be defined as follows:-

- a) Captain
- b) Vice-Captain
- c) Honorary Secretary
- d) Treasurer
- e) Three (3) Committee Members

50.1.5 To discuss and approve the activities planned for the year.

50.1.6 To discuss any other matters that may arise or of which notice has been given not less than 14 days prior to the AGM.

50.1.7 Only the registered section members of the said section shall attend and participate in the proceedings of the AGM and any other meetings of the section thereof.

50.1.8 Qualification Criteria for Candidates

a) Candidates for the post of Captain and Sub-Committee members shall be:

(i) a voting member of the Club.

(ii) a member of the Section for at least the preceding 12 months.

(iii) shall not have been on the defaulters' list within the immediately preceding 12 calendar months.

(iv) a non-voting member of the Club may be co-opted into the sub-committee.

50.1.9 Eligibility to vote

Only a Section member in benefit who is also an Ordinary Member of the Club and who has been a member of the Section for at least 90 consecutive clear days preceding the date of election is eligible to vote.

a) Voting by proxy is not allowed.

b) The voting shall be by a show of hands or by secret ballot as the members present may decide and the results to be announced at the Annual General Meeting.

50.2 (a) All sports captains MUST seek and obtain approval from the General Committee at all times before they can undertake to print materials such as banners, buntings, flyers, magazines, newspaper advertisement, posting on social media, and T-shirt directly or indirectly represent our Club and/or the Club's activities.

(b) The following guidelines as listed below must be complied to ensure that there is uniformity of all Sports Sections with specific regard to :-

i. Club Logo – To be consistent in colour scheme and design in the said material/publication.

ii. Specifically name the respective Sports Section.

iii. The printing of the mascot to represent the said Sports Section, if necessary.

- iv. All sports Captains to ensure that such material/publication shall be in line with keeping to our tradition and reputation of our Club as a Royal Club.
- v. A nominal sum **MUST** be imposed to ALL Sports Section as a private fund and the fund will be docked under the respective Sports Section.

50.3 An Ordinary Member can only hold ONE position in a section or as a Coach of any section to avoid any conflict of interest in funding's and decision makings in the future.

SECTION V – ELECTION OF MEMBERS

- 51.1 Every Pending Election (“PE”) member shall remain in the TEMPORARY MEMBERSHIP REGISTER for a period of six months (“the term”) or as otherwise decided by the General Committee (“GC”).
- 51.2 During the term, all PE members shall spend a minimum of RM 150.00 per month (“requisite amount”), which shall include all fees, subscriptions and Food & Beverages billings.
- 51.3 In the event this amount is not spent then the difference between the actual and the requisite amount shall be billed to the member at the end of every month until the PE membership status is changed to Ordinary Member.
- 51.4 The PE member shall ensure that his account is kept current at all times. The PE member shall ensure that NO disciplinary action is registered against him during this probationary period. The GC has the absolute discretion to remove the name from the PE register after due deliberation and in the event the PE member resigns or chooses to withdraw his application for whatever reasons then an administrative charge of RM500 shall be deducted from the entrance fees paid and the balance returned to the said PE member.
- 51.5 A membership election committee constituted by members of the GC shall interview the said candidates on a suitable date at the discretion of the General Committee. And if so approved, the PE member shall be invited to attend the INDUCTION ceremony, dates of which will be advised by the General Committee.
- 51.6 The General Committee may allow members’ children to be inducted via video conferencing at their discretion and subject to terms and conditions to be set by the General Committee from time to time.

SECTION W: TABLE-TENNIS BYE-LAWS

52.1 THE NAME & ESTABLISHMENT

- (1) The Table Tennis section shall promote, organize and conduct all activities relating the game of table tennis in the Club and inter alia shall:
- (2) Organize and conduct in-house, inter-club matches, and other tournaments;
- (3) Represent the Club in all activities of and concerning Table Tennis with other clubs, persons, societies or bodies including promoters;
- (4) Promote the game of Table Tennis amongst registered Table Tennis members of the Club.

52.2 INTERPRETATION

- (a) “Peak Hours” – The phrase “Peak Hours” wherever they appear herein shall mean the period between 4.00 pm to 7.00 pm.
- (b) “Children” – means Members dependents who have not attained twenty-one (21) years of age.
- (c) “Table tennis” – These shall be in accordance with the World Table Tennis Federation’s rules and regulations.

52.3 ATTIRE AND EQUIPMENT

52.3.1 All players must be properly attired in the table tennis room. In this context, proper attire shall be:

- (a) Sports shorts/skirts/tracksuits with collared or collarless T-shirts;
- (b) No black or predominantly colored sole shoes are allowed, strictly no slippers allowed.

52.4 CLASSIFICATION OF PLAYERS

- (a) Category A- Members, their spouses, junior accredited/ enrolled or under active training at the Table Tennis Association, Negeri Sembilan Darul Khusus State.
For all intents and purposes, the juniors listed above shall enjoy the same status of playing at the peak hours but would also need to abide strictly to the rules of play. They should also be meeting the minimum age criteria of 15 years.
- (b) Category B- Children of members and reciprocal members, ten (10) years of age and above.
- (c) Category C- Guests of members.

52.5 PLAYING TIMES AND RESTRICTION OF PLAY

- (1) Table Tennis room will be open for play from 7.00 am to 10.00 pm daily.
- (2) When there are players waiting to play, a game should be played by only two (2) players at one time and shall consists of three (3) sets only or for a maximum time of thirty (30) minutes, whichever comes first. At such time, solo playing is not permitted.

- (3) Category A (registered) players have priority over the use of the courts during the peak period which is designated to be from 4.00 pm to 7.00 pm.
- (4) Only five (5) minutes of warm-up is allowed.
- (5) No foods or drinks shall be taken into and consumed in the table tennis room.
- (6) Table Tennis Captain may reserve the courts for the purpose of the competition, coaching, and other functions. Notification of reservation will be made on the Notice Board.

52.6 TABLE TENNIS ROOM BOOKINGS

- (1) The use of the table will be on a first come first serve basis.
- (2) Members queuing to play must be present personally to register their names and membership numbers in the register books.
- (3) Any table not taken up within two (2) minutes by players next in queue will be declared vacant.

52.7 TABLE CHARGES

- 52.7. (1) A member who wishes to introduce a guest must first sign a chit, which is available from the front reception desk. A charge of RM5.00 per guest will be levied on the members or at any other rate as may be determined by the General Committee.

52.8 COMPETITIONS

No private competitions are allowed without the permission of the Table tennis sub-committee.

52.9 ACCIDENTS

The Club will not be liable for any accidents to players or spectators arising from the use of the table tennis room and gallery area.

52.10 LIGHTS AND FANS

Players are requested to switch off all the lights and fans / air conditioners if the room is unoccupied and immediately after their game.

52.11 DISCIPLINARY ACTION

Any breach or infringement of the foregoing By-laws by the Members shall be referred to the Club's Disciplinary Committee.

52.12 DISPUTES

Any disputes arising out of the interpretations of the foregoing Bye-laws shall be referred to the table tennis captain whose decisions shall be final.

52.13 GENERAL

The Table Tennis Captain with an approval of the General Committee reserves the right to introduce or amend rules to facilitate the smooth running of the Table Tennis section as and when he deems fit.

52.14 TABLE TENNIS BATS AND BALLS

“Section members are required to sign in at Club reception and collect the bats or balls. A penalty of RM8.00 shall be docked into the account of the member if the respective member who signed in did not return the bats and balls. (We recommend members to bring their own bats or balls) Penalty for 1bat – RM60.00 and Penalty for 1 ball- RM5.00.

52.15 Members shall ensure that they sign in and sign out the table tennis room key at the reception counter. If the member was not the last person in the room, the last member shall return the key to the reception and sign out. Any loss of keys will be the said last member’s responsibility.

52.16 Members shall ensure that the last member in the table tennis room to switch off all light, fans, exhaust fans, air-conditioning and leave the room in good order. The last member shall lock the table tennis room before passing the keys back to the reception.

52.17 Only registered table tennis section members are allowed to play during peak hours.

52.18 If a member wants to play during peak hours, the member shall register as Table tennis section member at the reception and the charges will RM5 on monthly basis until de-registration.

52.19 The table tennis training schedule is as per below;

- | | | | | |
|-----|----------|---|----------|------------------------|
| i. | Saturday | – | Children | - 01:00 pm to 02:00 pm |
| | | | Adult | - 02:00 pm to 05:00 pm |
| ii. | Sunday | - | Children | - 09:30 am to 11:00 am |
| | | - | Adult | - 11:00 am to 02:00 pm |

52.20 The purpose of the Private Fund for the Table Tennis Section shall be as follows;

- i. For the benefit of registered Table Tennis Section and voting members.
- ii. Compliment / supplement Table Tennis expenses and activities.
- iii. Donation to charities based on availability of funds and subject to the General Committee approval.
- iv. Each member and their spouses are charged separately as individuals.

- v. Amount RM5/month.

52.21 ROBOT TRAINING APPARATUS

- (1) This apparatus is solely for the use of RSUC Table tennis section members only to enhance and polish their stroke. Eligible users must present their RSUC membership card to the guards at the reception. An updated list of section members shall be forwarded to the Annexe manager latest by the seventh day of every month for verification process.
- (2) The room shall be under lock and key at all times except when it is being used by person defined in subsection (1) or during cleaning or maintenance by the authorized personnel. The key is kept safely at Annexe reception.
- (3) A charge of RM2.50 per half hourly shall be docked to the account of the user upon signing in. A maximum of two consecutive session of half hour per user whom thereafter, must vacate to allow the next member in queue to use. If there are no member in queue, he is allow to extend another two more session or another one more hour if he so wishes. Should the user forget to return the key to the reception, he is deemed to be using the apparatus and the fee shall be docked accordingly up to a maximum of eight session (8 x RM2.50 = RM20.00). The machine need a downtime of 30mins per two hourly continuous uses as to avoid motor overheating.
- (4) The training room is open for use following the normal operating hours of the Annexe.
- (5) The user must read and understand the operation manual which will be pasted on the room entrance. It is presumed that the user is able to operate the apparatus properly and had read the operation manual and understood it when he uses the apparatus.
- (6) Should the user misuse or operate it outside of its normal capacity or improperly handle it, willfully or otherwise, which results in damage and needing due repair of the said apparatus, then the cost of repair including the transportation cost shall be docked the respective user's RSUC account. The room is under CCTV surveillance.
- (7) After use, please switch off the power supply of the said apparatus, lightings and air-conditioner units before locking the door and handing the key back to the reception.
- (8) This training room is an extension of the Table Tennis room and hence all the existing bye-law applies to it as well.

SECTION X : FOOTBALL BYE –LAWS

Definitions

The definitions provided for in the Rules of the Club shall apply herein unless provided otherwise. The following words shall have the meaning assigned against that word as set out hereunder:-

“This Section” means the Football Section.

“The Section Committee” means the Office bearers of the Football Section.

53.1 Name & Establishment.

1.1 There shall be established a section under the name and style of “Football Section” and this Section shall exclusively cater for the members of the Club whose activities and interest support the game of football and/or futsal.

1.2 This Section shall have the exclusive right to promote, organize and conduct all activities relating to the activity and interest related to Football and/or futsal in the Club and inter alia shall :-

1.2.1 Organize and conduct in-house, interclub games and friendly games with other bodies.

1.2.2 Represent the Club in all activities of and concerning Football and/or Futsal with other Clubs, persons, societies or bodies including promoters.

1.2.3 Promote football and/or futsal activity amongst members of the Club.

54.1 Eligibility for Admission To Section.

54.2 All members of the RSUC who are entitled to enjoy the benefits of their membership shall be eligible to be admitted on application to this Section subject to the other byelaws herein. One month’s notice in writing is required for cessation as this Section member, subject to being this Section member for a minimum period of 3 months.

54.3 Any member who intends to seek admission or readmission into this Section shall authorize the Club to debit his/her account for and a non-refundable one time registration fee of RM30.00 and an amount of RM10.00 per month being the monthly contribution or such other amount as shall from time to time be recommended by the Section Committee and approved by the General Committee from time to time.

54.4 Any member who has previously resigned from this Football Section may rejoin only with approval of the Captain and the Section Committee.

54.5 Any member who had stopped authorizing the Club to debit his/her account for their contribution shall be deemed as no longer a member under this Section and is subject to Clause 2.2 of this Section Bye-Laws.

54.6 Any member who is terminated or suspended will also be deemed terminated or suspended from the Section. However, the members’ contribution of RM10.00 to the Section shall continue until the member serves a notice of resignation as this Section member.

55 Management & Administration.

55.1 Election of Office bearers of this Section shall be governed by the Bye-Laws governing Management and Administration of All Sports Section under Section U of Club Bye-Laws. Only the Ordinary members of the club who are registered as this Section members and who are paying

towards monthly subscription shall vote at the AGM of the Section and hold office of the Section Committee.

55.2 Vacancies in the elected offices of this Section Committee shall be filled by the ordinary members of this Section upon appointment by the Captain in consultation with the Section Committee.

55.3 The Football Captain in consultation with this Section Committee shall represent this Section in all its dealings with the members and other persons or bodies.

55.4 The day to day affairs of this Section shall be coordinated and conducted by the Captain in consultation with the Section Committee.

55.5 Any decision made by the Captain in consultation with the Section Committee in the running of this Section is to be regarded as an internal matter of this Section.

56 Management of Finance.

56.1 This Section and the Club Administration shall for the benefit of the members of this Section, maintain in a separate account of Private Fund the monthly contribution paid by members of this Section and this shall be addition to the annual grant allotted by the General Committee.

56.2 The total collection of the monthly contributions shall be disclosed to this Section members upon their request by the Captain and the Captain shall have access to this amount for using the same to promote the activities of this Section, in consultation with the Section Committee.

56.3 The Contributions in addition to the grants received from the General Committee may be solely used to sponsor or subsidise :-

56.3.1 Food and Beverages supplied to members of this Section during in house, inter club or friendly games.

56.3.2 Transportation costs and payment of entrance fees for activities joined by this Section members.

56.3.3 Souvenir and merchandise relevant to this Section.

57 Complaints/Suggestions

All complaints, disputes and suggestions by members in regards to internal matters of the Section must be made in writing to the Section Secretary first to be forwarded for the determination of the Section Committee before referring it to the General Committee.

58 Disputes.

58.1 Any disputes arising out of the interpretations of the fore going Bye-laws and internal matters of this Section shall be referred for determination by the Section Committee whose majority decisions is binding.

58.2 The Captain in consultation with the Section Committee, may suspend the rights of any member of the Section to participate in any events organised by the Section pending the determination of any complaint lodged against such member to this Section or General Committee.

59 Grievance Procedure.

Any member of the Section who is dissatisfied with any ruling given by the Section Committee as to any disputes referred may refer his grievance to the GC.

60 Additional and amendment.

The Section Committee with approval of the GC reserves the right to enact byelaws, effect any changes, alterations, additions, modifications and/or omissions to facilitate the management of the Section as and when it deems fit and necessary.

61 Matters not provided for.

The Section Committee shall decide any matter arising for which no provision has been made by these Byelaws. Such decision shall be final.

62 Proper Behaviour.

62.1 All Section members are expected to behave in a manner consistent with the status and traditions of the Club.

62.2 The Captain in consultation with the Section Committee may suspend or expel from this Section any member found guilty of improper behavior or acting in detriment to the interest of this Section.

63 General

In no event shall the Club, the Captain and/or the Section Committee shall be liable in any or whatsoever manner for any personal injuries, accidents or death to any person arising from any activities conducted by this Section or on the Football Field.

64 Usage of Football Field.

64.1 The usage of the Football Field is open to this Section members and their dependents.

64.2 This Section Member's children must at all times give priority to this Section members for play on the Field and must vacate the Field if required as soon as there are sufficient members and approved guest players waiting to play.

- 64.3 The usage of the Football Field by members not registered under this Section is subject to availability and approval by the Section Committee.
- 64.4 The Section Committee may reserve or pre book the Football Field for purpose of training, competition or any other usage approved by the Section Committee.
- 64.5 The Captain in consultation with the Section Committee shall :-
- 64.5.1 Stipulate on proper sporting attire to be worn when using the field.
- 64.5.2 Make rules and regulations for the all the games and/or activities which takes place on the field.
- 64.6 Guests introduced by members are classified as GUEST PLAYERS and the Section Committee shall have power to restrict any such guests. Guest players playing on invitation of the Section Committee may not be charged.
- 64.7 Guests of members who are allowed to play shall be charged a fee of RM10.00 per guest per hour. Such fee shall be charged to the account of the member introducing the guest.
- 64.8 Any activities behaviour or conduct by any person which likely to cause damage to the Football Field shall not be permitted.
- 64.9 The lights of the Football Field shall be turned off immediately after usage.
- 64.10 All players are required to ensure their personal safety and always take precautions on their surrounding circumstances while playing in the Football Field.

SECTION Y: CRICKET BYE-LAWS

Definitions

The definitions provided for in the Rules of the Club shall apply herein unless provided otherwise. The following words shall have the meaning assigned against that word as set out hereunder:-

“This Section” means the Cricket Section.

“The Section Committee” means the Office bearers of the Cricket Section.

65. Eligibility for Admission to Section.

- 65.1 All members of the RSUC who are entitled to enjoy the benefits of their membership shall be eligible to be admitted on application to this Section subject to the other byelaws herein. One month’s notice in writing is required

for cessation as this Section member, subject to being this Section member for a minimum period of 3 months.

65.2 Any member who intends to seek admission into this Section shall authorize the Club to debit his/her account for an amount of RM25.00 per month being the monthly contribution or such other amount as shall from time to time be recommended by the Section Committee and approved by the General Committee from time to time.

65.3 Any club member who has previously resigned from this Cricket Section may rejoin only with approval of the Captain and the Section Committee.

66 Management & Administration.

66.1 Election of Office bearers of this Section shall be governed by the Bye-Laws governing Management and Administration of All Sports Section under Section U of Club Bye-Laws. Only the Ordinary members of the club who are registered as this Section members and who are paying towards monthly subscription shall vote at the AGM of the Section and hold office of the Section Committee.

66.2 Vacancies in the elected offices of this Section Committee shall be filled by the ordinary members of this Section upon appointment by the Captain in consultation with the Section Committee.

66.3 The Cricket Captain in consultation with this Section Committee shall represent this Section in all its dealings with the members and other persons or bodies.

66.4 The day to day affairs of this Section shall be coordinated and conducted by the Captain in consultation with the Section Committee.

66.5 Any decision made by the Captain in consultation with the Section Committee in the running of this Section is to be regarded as an internal matter of this Section.

67 Management of Finance.

67.1 This Section and the Club Administration shall for the benefit of the members of this Section, maintain in a separate account of Private Fund the monthly contribution paid by members of this Section and this shall be addition to the annual grant allotted by the General Committee.

67.2 The total collection of the monthly contributions shall be disclosed to this Section members upon their request by the Captain and the Captain shall have access to this amount for using the same to promote the activities of this Section, in consultation with the Section Committee.

67.3 The Contributions in addition to the grants received from the General Committee may be solely used to sponsor or subsidies :-

67.3.1 Food and Beverages supplied to members of this Section during in house, inter club or friendly games.

67.3.2 Transportation costs and payment of entrance fees for activities joined by this Section members.

67.3.3 Souvenir and merchandise relevant to this Section

68 Complaints/Suggestions

All complaints, disputes and suggestions by members in regards to internal matters of the Section must be made in writing to the Section Secretary first to be forwarded for the determination of the Section Committee before referring it to the General Committee.

69 Disputes.

69.1 Any disputes arising out of the interpretations of the fore going Bye-laws and internal matters of this Section shall be referred for determination by the Section Committee whose majority decisions is binding.

69.2 The Captain in consultation with the Section Committee, may suspend the rights of any member of the Section to participate in any events organised by the Section pending the determination of any complaint lodged against such member to this Section or General Committee.

70 Grievance Procedure.

Any member of the Section who is dissatisfied with any ruling given by the Section Committee as to any disputes referred may refer his grievance to the GC.

71 Additional and amendment.

The Section Committee with approval of the GC reserves the right to enact byelaws, effect any changes, alterations, additions, modifications and/or omissions to facilitate the management of the Section as and when it deems fit and necessary.

72 Matters not provided for.

The Section Committee shall decide any matter arising for which no provision has been made by these Byelaws. Such decision shall be final.

73 Proper Behavior.

73.1 All Section members are expected to behave in a manner consistent with the status and traditions of the Club.

73.2 The Captain in consultation with the Section Committee may suspend or expel from this Section any member found guilty of improper behavior or acting in detriment to the interest of this Section.

74 General

- 74.1 In no event shall the Club, the Captain and/or the Section Committee shall be liable in any or whatsoever manner for any personal injuries, accidents or death to any person arising from any activities conducted by this Section or on the Cricket Pitch.
- 74.2 Any activities behaviour or conduct by any person which likely to cause damage to the Cricket Pitch shall not be permitted.
- 74.3 All players are required to ensure their personal safety and always take precautions on their surrounding circumstances while playing in the Cricket Pitch.

75 Usage of Cricket Pitch.

- 75.1 The usage of the Cricket Pitch is open to this Section members and their dependents.
- 75.2 This Section Member's children must at all times give priority to this Section members for play on the Pitch and must vacate the Pitch if required as soon as there are sufficient members and approved guest players waiting to play.
- 75.3 The usage of the Cricket Pitch by members not registered under this Section is subject to availability and approval by the Section Committee.
- 75.4 The Section Committee may reserve or pre book the Cricket Pitch for purpose of usage approved by the Section Committee.
- 75.5 Guest players must be a registered player and contribute an equivalent amount of RM 25 towards the Private Fund.
- 75.6 A registered Guest Player has no credit facility with the Club.
- 75.7 A Registered Guest Player can be deregistered and dropped from the team for improper behavior during a game or at the Practice Nets.

76. Practice Nets

- 76.1 Registered Guest Player can utilize the nets when there is a practice session.
- 76.2 Club members who are keen to take up the game are welcome to join in the practice session.
- 76.3 No shoes with metal studs/spikes, soccer boots is allowed during practice.
- 76.4 Non registered guest must be introduced by a member of the Cricket Section.
- 76.5 Security personnel has the right to refuse outsiders the use of the nets on days there are no practices.

SECTION Z: HOCKEY BYE-LAWS

Definitions

The definitions provided for in the Rules of the Club shall apply herein unless provided otherwise. The following words shall have the meaning assigned against that word as set out hereunder:-

“This Section” means the Hockey Section.

“The Section Committee” means the Office bearers of the Hockey Section.

77. Eligibility for Admission to Section.

- i. All members of the RSUC who are entitled to enjoy the benefits of their membership shall be eligible to be admitted on application to this Section subject to the other byelaws herein. One month’s notice in writing is required for cessation as this Section member, subject to being this Section member for a minimum period of 3 months.
- ii. Any member who intends to seek admission into this Section shall authorize the Club to debit his/her account for an amount of RM10.00 per month being the m
- iii. Monthly contribution or such other amount as shall from time to time be recommended by the Section Committee and approved by the General Committee from time to time.
- iv. Any club member who has previously resigned from this Hockey Section may rejoin only with approval of the Captain and the Section Committee.

78. Management & Administration.

- i. Election of Office bearers of this Section shall be governed by the Bye-Laws governing Management and Administration of All Sports Section under Section U of Club Bye-Laws. Only the Ordinary members of the club who are registered as this Section members and who are paying towards monthly subscription shall vote at the AGM of the Section and hold office of the Section Committee.
- ii. Vacancies in the elected offices of this Section Committee shall be filled by the ordinary members of this Section upon appointment by the Captain in consultation with the Section Committee.
- iii. The Hockey Captain in consultation with this Section Committee shall represent this Section in all its dealings with the members and other persons or bodies.
- iv. The day to day affairs of this Section shall be coordinated and conducted by the Captain in consultation with the Section Committee.
- v. Any decision made by the Captain in consultation with the Section Committee in the running of this Section is to be regarded as an internal matter of this Section.

79. Management of Finance.

- i. This Section and the Club Administration shall for the benefit of the members of this Section, maintain in a separate account of Private Fund the monthly contribution paid by members of this Section and this shall be addition to the annual grant allotted by the General Committee.
- ii. The total collection of the monthly contributions shall be disclosed to this Section members upon their request by the Captain and the Captain shall have access to this amount for using the same to promote the activities of this Section, in consultation with the Section Committee.
- iii. The Contributions in addition to the grants received from the General Committee may be solely used to sponsor or subsidies :-
 - a) Food and Beverages supplied to members of this Section during in house, inter club or friendly games.
 - b) Transportation costs and payment of entrance fees for activities joined by this Section members.
 - c) Souvenir and merchandise relevant to this Section.
 - d) One jersey with Club Logo

80. Complaints/Suggestions

All complaints, disputes and suggestions by members in regards to internal matters of the Section must be made in writing to the Section Secretary first to be forwarded for the determination of the Section Committee before referring it to the General Committee.

81. Disputes.

- a. Any disputes arising out of the interpretations of the fore going Bye-laws and internal matters of this Section shall be referred for determination by the Section Committee whose majority decisions is binding.
- b. The Captain in consultation with the Section Committee, may suspend the rights of any member of the Section to participate in any events organised by the Section pending the determination of any complaint lodged against such member to this Section or General Committee.

82. Grievance Procedure.

Any member of the Section who is dissatisfied with any ruling given by the Section Committee as to any disputes referred may refer his grievance to the GC.

83. Additional and amendment.

The Section Committee with approval of the GC reserves the right to enact byelaws, effect any changes, alterations, additions, modifications and/or omissions to facilitate the management of the Section as and when it deems fit and necessary.

84. Matters not provided for.

The Section Committee shall decide any matter arising for which no provision has been made by these Byelaws. Such decision shall be final.

85. Proper Behavior.

- a. All Section members are expected to behave in a manner consistent with the status and traditions of the Club.
- b. The Captain in consultation with the Section Committee may suspend or expel from this Section any member found guilty of improper behavior or acting in detriment to the interest of this Section.

86. General

- a. In no event shall the Club, the Captain and/or the Section Committee shall be liable in any or whatsoever manner for any personal injuries, accidents or death to any person arising from any activities conducted by this Section or on the Hockey Pitch.
- b. Any activities behaviour or conduct by any person which likely to cause damage to the Hockey Pitch shall not be permitted.
- c. All players are required to ensure their personal safety and always take precautions on their surrounding circumstances while playing in the Hockey Pitch.

87. Usage of Hockey Pitch

- a. The usage of the Hockey Pitch is open to this Section members, their dependents and guest player who invited by the Section Member.

88. Practice Nets

- a. Registered Player can utilize the nets when there is a practice session.
- b. Club members who are keen to take up the game are welcome to join in the practice session.
- c. No shoes with metal studs/spikes, soccer boots is allowed during practice.
- d. Non registered guest must be introduced by a member of the Hockey Section.

*Thank
You*

Updated on 21st March 2024